

**DON PEDRO RECREATION AGENCY  
BOARD OF CONTROL - DON PEDRO PROJECT  
MINUTES  
September 14, 2018**

CALL TO ORDER: 10:00 a.m. CCSF, Hetch Hetchy Administrative Building, Moccasin

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)  
Robert Edwards – City & County of San Francisco (CCSF)  
Chad Tienken – Modesto Irrigation District (MID)

OTHERS PRESENT: Tou Her – Turlock Irrigation District (TID)  
Chris Collett – DPRA, Department Manager  
Bill Penney – TID, Associate Civil Engineer  
Michael Clipper – TID, Risk & Investment Analyst  
Sue VanderSchans – DPRA, Administrative Assistant  
Phil Hetz – Suntex Operations Manager  
Joe & Phyllis Farenkamm – Private Houseboat Owners  
Ross Swett – Private Houseboat Owner  
Jim & Nora Wisler – Private Houseboat Owners  
Larry & Agatha Swanson – Private Houseboat Owners  
Janice Keating – Sailboat Owner/Moorage Customer

**MINUTES**

The Don Pedro Recreation Agency (DPRA) Board of Control approved the minutes of the July 12, 2018 Board of Control Special meeting and the August 23, 2018 Board of Control Special meeting minutes as written.

**MONTHLY FISCAL REPORT**

Compared to July 2017, most areas of revenue was down for the month of July 2018 with the exception of hook-up fees, reservation fees, houseboat fees, and concessionaire fees. Projected revenue for the month of July was \$607,976 and actual revenue was \$422,649. July revenue combined with sponsor contributions totaled \$729,051. Projected expenses for the month of July were \$406,418 and actual expenses were \$378,070. Actual revenue, year-to-date, was \$1,854,701. Total revenue, including sponsor contributions, was \$2,975,252. Actual expenses, year-to-date, was \$1,841,701, leaving a balance of \$1,133,551 of revenue over expenses. Capital expenses for the month of July totaled \$92, and were associated with the Trading Post deck project. Year-to-date, Capital expenditures for 2018 total \$118,152.

**2019 RECREATION AGENCY BUDGET**

Agency Director, Collett reviewed the draft 2019 O&M and Capital budgets as presented at the August Board of Control Special Meeting. Mr. Collett stated that the 2019 DPRA budget has been predicated on 5-year historical average use levels. Mr. Collett continued with a review of projected expenses and a detailed review of the \$582,500 Capital Work Plan.

Discussion took place regarding various aspects of the Budget. The Board unanimously approved the \$3,314,543 2019 O&M Budget and the \$582,500 2019 Capital Budget as reviewed today, including \$1,676,958 in contributions from DPRA's sponsoring agencies.

**VISITOR CENTER REBUILD UPDATE**

Bill Penney, TID, Associate Civil Engineer, presented an update for the Visitor Center Rebuild project. Mr. Penney stated that an analysis of the original Visitor's Center, a program storyboard, and a sketch and floor plan of the new

Visitor Center building, have been completed. The paving aspect, which includes parking stalls and pathways, is currently underway and is approximately 2 weeks from completion. Mr. Penney continued with a review of the Visitor Center sketches, floorplan, and the project schedule. Some discussion took place regarding various options such as the use of solar, and expandability.

### **DIRECTOR'S REPORT**

There were 872 new reservations made in August, 2018. This is 7 greater than were made in August, 2017. Year to date, 7,742 reservations have been made in 2018 compared to 8,594 reservations that were made during the same period in 2017.

Director Collett reviewed Labor Day weekend activity. DPRA staff served the needs of over 10,000 visitors and reported few incidents over the holiday weekend. DPRA Rangers made hundreds of proactive contacts during the holiday weekend. The DPRA text system received 10 contacts for noise disturbance and 1 contact for restroom maintenance. Vehicle day-use totaled 3,519 compared to 3,508 in 2017. Watercraft day use totaled 1,057 compared to 1,225 in 2017. The combined revenue for all three campgrounds totaled \$56,488 compared to \$46,425 in 2017.

DPRA staff are beginning to plan for fall projects. Projects will include tree and vegetation management, ADA restroom remodel, woody debris management, and erosion control at the swimming lagoon.

The 2018 Capital Roadwork project will start on October 1<sup>st</sup>. The project will include the roadway from the Moccasin Point entrance station to the Moccasin Point launch ramp.

The DPRA radio repeater upgrades and maintenance will begin at the end of this month.

Quotes are being received from vendors for pontoon replacement on the DPRA pontoon boat.

The Trading Post and Snack Bar roof replacement projects have been sent out for re-bid.

The Blue Oaks potable water tank interior re-coat will begin soon. This project is similar to the Riley Ridge water tank project that took place last year.

### **MATTERS TO THE GOOD OF THE AGENCY**

Private houseboat owner, Ross Swett asked what the status of the burn plan is. Director Collett stated that he had just spoken to the Bureau of Land Management (BLM) staff and that the burn plan is ready to move forward. DPRA staff will be preparing the CalFire permit and Smoke Management plan.

Private houseboat owner, Larry Swanson asked about security lights at the Blue Oaks launch ramp. Director Collett stated that it is not practical to add lighting to the parking area due to that area becoming submerged during high water elevations, but lighting on the dock will be considered.

Private houseboat owner, Jim Wisler stated that he had sent an email to the Board regarding Suntex fee increases and he wanted to make sure that it had been received. Mr. Wisler read the email to those in attendance and then stated that he really loves the improvements that Suntex has made, but he is also concerned that they need more guidance in slip sizing.

Private houseboat owner, Phyllis Farenkamm, stated that the new slips are larger leaving unusable space that the customer is having to pay for. Phil Hetz, Suntex Operations Manager, responded that customers in the new slips were given a 30 day notice of the fee increases and were given the opportunity to move to the less expensive slips. Mr. Hetz added that roughly 2/3 of the slips offered are the smaller size slips.

Director Collett announced that he intends to retire in May 2019, to pursue other professional and personal goals. Board Chairman Macedo responded that he has enjoyed working with Mr. Collett and he appreciates his service.

Private houseboat owner, Ross Swett stated that a lot of people were shocked that they were not notified about the special meeting and he would like to see notifications made of special meetings with more than 24hr notice to each houseboat owner. Board Chairman Macedo stated that everything was done by the book and that the required notifications and postings were made.

Janice Keating, moorage customer, stated that she is attending today's meeting representing several other sailboat owners. Ms. Keating explained that their concerns have been left out of the equation in regards to the masts on their boats and being able to get into a covered slip. Phil Hetz, Suntex Operations Manager, responded that he has brought their concerns to the Suntex engineering department. Ms. Keating also stated that she has encountered vehicles with boat trailers parking and blocking access to the Lake Don Pedro Marina and she would like to know who is responsible for keeping that roadway clear. Phil Hetz responded that he had not heard of this happening until now, but he will look into it. Ms. Keating asked when the breakwater will be reinstalled at the marina. Phil Hetz stated that Ms. Keating is the first customer to ask about a breakwater at the marina and that the other requests have only been for the private marina. Mr. Hetz assured her that staff is looking into it. Ms. Keating also suggested that future fee increase proposals take place at regularly scheduled meetings and not at special meetings. Ms. Keating stated that they are happy to do their part with absorbing fee increases, but would like those costs to be fair and spread across all customers including houseboat owners.

Private houseboat owner, Ross Swett stated that the 5 mph/no wake signs at Moccasin are needing maintenance and would like to know who's responsibility they are. Phil Hetz, asked him to send pictures of the signs to him.

#### **MOTION TO ADJOURN TO CLOSED SESSION**

Board Member Tienken moved to adjourn to closed session at 11:15 a.m., seconded by Board Member Edwards.

#### **REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Board reports no action taken.

#### **MOTIONS PASSED**

On motion of Tienken, seconded by Edwards, the following motion was adopted:

2018-09-19 The Board voted unanimously to approve the 2019 DPRA O&M and Capital Budgets

Upon roll call the following vote was had:

Ayes: Directors Macedo, Edwards, Tienken

Noes: none

#### **ADJOURNMENT**

Due to no further business, the Board adjourned at 11:30 a.m.

Respectfully Submitted,

Christopher C. Collett  
Secretary to Board of Control

Copies to: Messrs. Hörger, Williams, Edwards  
Messrs. Fernandes, Hashimoto, Macedo, Her  
Messrs. Wenger, Tienken, Salyer