

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
MINUTES
March 10, 2017**

CALL TO ORDER: 10:12 a.m. CCSF, Hetch Hetchy Administrative Building, Moccasin

VOTING MEMBERS PRESENT: Charlie Fernandes – Turlock Irrigation District (TID)
Jake Wenger – Modesto Irrigation District (MID)
Brent Hörger – City & County of San Francisco (CCSF)

OTHERS PRESENT: Tou Her – Turlock Irrigation District (TID)
Bill Penney – TID, Associate Civil Engineer
Michael Clipper – TID, Risk & Investment Analyst
Jim McCoy – DPRA, Division Manager, Campground Operations
Randall Phillips – Lake Don Pedro Marina
Bob & Susie Lynar – Private Houseboat Owners
Ross & Linda Swett – Private Houseboat Owners
Joe & Phyllis Farenkamm – Private Houseboat Owners

ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Board Member, Brent Hörger, motioned to elect Board Member, Charlie Fernandes, to the position of Chairperson to the Don Pedro Recreation Agency Board of Control. The Board voted unanimously to approve Charlie Fernandes as Chairperson to the Don Pedro Recreation Agency Board of Control.

Board Member, Charlie Fernandes, motioned to elect Board Member, Brent Hörger to the position of Vice-Chairperson to the Don Pedro Recreation Agency Board of Control. The Board voted unanimously to approve Brent Hörger as Vice-Chairperson to the Don Pedro Recreation Agency Board of Control.

MINUTES

The Don Pedro Recreation Agency (DPRA) Board of Control approved the minutes of the December 9, 2016, Board of Control meeting as written.

MONTHLY FISCAL REPORT

Compared to December, 2015, revenue was up for the month of December, 2016. Projected revenue for the month of December was \$129,548 and actual revenue was \$75,726. December revenue combined with sponsor contributions totaled \$154,390 which is approximately \$24,842 over the projection. Projected expenses for the month of December were \$141,065 and actual expenses were \$268,135. Actual revenue, year-to-date, was \$2,074,941. Total revenue, including sponsor contributions, was \$3,823,036. Actual expenses, year-to-date, was \$2,721,708, leaving a balance of \$1,101,328 of revenue over expenses. Capital expenses for the month of December totaled \$289,133, and were associated with roadwork, and the water tank renovation project. Capital expenditures for 2016 totaled \$385,955. 2016 Revenue over expenses of \$1,101,328 less Capital expenditures of \$385,955 leaves a net total of \$715,373.

Mr. Collett added that we are going into 2017 with \$1,091,672 in the Operating Account. Board Chairperson, Fernandes, asked if it looks like the sponsors will be able to contribute less money. Mr. Collett stated that it's been the practice of the Board in the past to allow those revenues over expenses to accumulate so they would be available during revenue shortfalls and in some cases to do capital improvements. Board Member, Hörger asked if there is a trigger that would signal the money to transfer from the operating account to a less accessible capital type account. Mr. Hörger added that the Board would feel better knowing the true nature of its use. Mr. Collett answered that he would have to come to the Board with a budget adjustment to utilize or move the funds to a specific capital type account.

VISITOR CENTER REBUILD UPDATE

Bill Penney, TID, Associate Civil Engineer, presented an update for the Visitor Center Rebuild project. Mr. Penney stated that the project is currently in Phase I, which includes: Form Design and Steering Committee, Location Recommendation, Staff and Customer Needs Assessment, Confirm Building Design Criteria, Release Request for Proposal (RFP) for Project Architect, Recommendations Presented to BOC for Approval, and then Procure an Architect. During the last Steering Committee in January members reviewed seven proposed locations for the new building. Mr. Penney presented the pros and cons of each of

the locations and added that the steering committee will be recommending the Fleming Meadows entrance location to the Board. Committee members are currently analyzing the needs of the building from both a staff and a customer point of view. Board Member, Brent Hörger, suggested a reduced building at the original Visitor Center location and then a second building at the Fleming Meadows location for staff. Discussion took place regarding grants for additional costs and possible uses for the original Visitor Center location. Board Chairman, Charlie Fernandes, asked about a multi-storied building that will offer a view of the lake and dam. Board Member, Jake Wenger, suggested it would be nice to have some kind of Vista Point at the old location for schools on field trips to sit and eat lunch.

Michael Clipper, TID, Risk & Investment Analyst, stated that it is still very early on in the process so the total cost and scope of the project is currently unknown. Mr. Clipper added that the insurance company has not raised any concerns about expenses that have been submitted for payment. He added that the insurance company will pay for a building of like “size, kind and quality”. Conservatively, the new building could cost \$1.5 million and ultimately the settlement will be based on a combination of actual and estimated costs.

FEBRUARY 2017 INCREASED FLOWS

Tou Her, TID, Assistant General Manager, Water Resources, reviewed the increased flow incident which made it necessary for TID to open a spillway gate at Don Pedro Lake from February 20 through February 27. Mr. Her explained that a multi-agency coordination including Modesto Irrigation District, and the county offices of Emergency Services (OES) for Tuolumne, Merced, and Stanislaus counties assisted in preparation for the event. An Executive Order which consisted of demolition of the section of Bonds Flat Road at the spillway, de-energize electric customers along the river, and preparation to open the center spillway gate, was issued by TID, General Manager, Casey Hashimoto, on February 20th. In an effort to minimize impact downstream, releases began at 18,000 cfs and were then reduced to 16,000 cfs. Spillway releases took approximately 24 hours to reach the 9th Street Bridge in Modesto. TID requested a deviation from the flood plan from U.S. Army Corp of Engineers, but was denied. The spillway gate was closed on February 27th, but all involved will continue to monitor hydrology, prepare for dynamic situations and stand ready to react if necessary. Mr. Her thanked City & County of San Francisco (CCSF) for their assistance with buffering the inflow and also thanked the Modesto Irrigation District (MID) for their assistance during the event.

DIRECTOR'S REPORT

Agency Director Collett reviewed DPRA’s response to the February 2017 Increased Flows. Prior to the opening of the Controlled Spillway, DPRA staff closed all launch ramps, docks were removed from the Blue Oaks area, a secondary vessel barrier boom was installed at the spillway, and the entire lake was swept for any occupied vessels. Headquarters was closed during the Controlled Spillway Operation, but served as the DPRA Branch Operations Center, all staff worked 8 – 12 hour shifts providing extra security coverage at road closures, spillway access roads and fence line, and provided public contact at the Fleming Meadows and Blue Oaks kiosks. Mr. Collett added that post-Controlled Spillway Operation impacts to DPRA include the loss of Bonds Flat Road dramatically extending travel time from the warehouse, headquarters and Fleming Meadows to Blue Oaks and Moccasin Point, and seasonal staff were needed earlier than usual due to an increase in public interest of the spillway area.

There were 777 new reservations made in February 2017. This is 725 more than were made in February, 2016. Year to date, 1,430 reservations have been made in 2017 compared to 705 reservations that were made during the same period in 2016. This equates to a 50% increase over 2016.

Recruitment for the Park Maintenance Worker position has begun.

Seasonal staff hiring is underway. Applications can now be completed online at neogov.com to be consistent with TID practices.

Supplemental security contracts are being reviewed and adjusted for the 2017 season.

Camava5 Point of Sale transition is currently in process.

A BloomSky weather cam has been installed at the Blue Oaks group campsite.

Campground staff is currently spraying herbicide on the road edges, campsite furnishing pads, and ten pads. They’ve also removed more than two dozen storm damaged trees.

Ranger staff is transitioning from green to brown pants and jackets for the primary uniform color. Maintenance staff will now wear midnight blue for their primary color, and seasonal staff working in the field will be wearing a high visibility lime green T-shirt with the DPRA logo on the front and “Park Staff” across the back. All employees with pc832 limited peace officers will now have a redesigned badge that is more representative of their job function.

Water treatment process is requiring additional monitoring due to the high turbidity of the lake water. A backwash has become necessary after every filter run.

The Fleming Meadows swimming lagoon has been drained and the sand bottom maintained. The lagoon is scheduled to be open April 15th through October 15th.

The flail mowers and tractors have all been serviced in preparation of mowing as soon as the weather and ground conditions allow.

The Fleming Meadows “A” area shower restroom FCS6, is currently being updated and upgraded to meet Americans with Disabilities Act (ADA) requirements.

All but 3 of the 257 houseboat permits have been renewed for 2017. The 3 houseboats that have not yet renewed, have now been red-tagged and assessed non-compliance fines for failure to meet the houseboat permit renewal requirements. The requirements must be met by March 31, 2017 or the permits will be revoked. Two additional houseboats have been red-tagged for other violations pertaining to repairs and maintenance issues.

The upper Blue Oaks Launch Ramp opened on Friday, March 3rd. Red and green Channel Markers have been placed to help boaters stay in the channel and away from the shallow area on each side. The lower Blue Oaks ramp should open today when the lake elevation is expected to reach 821’.

Turlock Irrigation District (TID) has been working on improving and enhancing the Log and Debris Removal Plan that was filed with the Federal Energy Regulatory Commission (FERC) in 1988. The plan requires TID/DPRA to corral, contain, and remove woody debris to prevent it from blocking the rafters’ access at Wards Ferry Bridge. There is currently approximately 30-35 acres of debris contained 5 miles upstream from Moccasin Point and just downstream from the Wards Ferry Bridge. DPRA staff will continue to monitor and respond to upstream accumulations.

MATTERS TO THE GOOD

Private houseboat owner, Bob Lynar, asked if there is a way to keep the Moccasin Point launch ramp open if the spillway is used again. Tou Her, Turlock Irrigation District, responded that the closure is based on inflows and not knowing how much debris is coming into the lake.

Randal Phillips, Lake Don Pedro Marina, expressed his appreciation to DPRA and TID for keeping them informed during the Controlled Spillway Operation. He added that they are looking forward to a full lake this summer. Board Chairman, Charlie Fernandes, added that he has received compliments from houseboat owners about the marina operation.

Private houseboat owner, Ross Swett, asked if there is any news regarding the concessionaire sale. Board Chairman, Charlie Fernandes, stated that we have no information to share.

MOTION TO ADJOURN TO CLOSED SESSION

Board Member Brent Hörger moved to adjourn to closed session at 11:32 a.m., seconded by Jake Wenger.

REPORT OF ACTION TAKEN

The Board reports no action taken.

MOTIONS PASSED

On motion of Hörger, seconded by Wenger, the following motion was adopted:

2017-03-01 The Board voted unanimously to approve Charlie Fernandes as Chairperson to the Don Pedro Recreation Agency Board of Control.

On motion of Fernandes, seconded by Wenger, the following motion was adopted:

2017-03-02 The Board voted unanimously to approve Brent Hörger as Vice-Chairperson to the Don Pedro Recreation Agency Board of Control.

ADJOURNMENT

Due to no further business, the Board adjourned at 2:25 p.m.

Respectfully Submitted,

Christopher C. Collett
Secretary to Board of Control

Copies to: Messrs. Hörger, Williams
 Messrs. Fernandes, Hashimoto, Macedo, Her
 Messrs. Wenger, Davids, Salyer