

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
MINUTES
June 10, 2016**

CALL TO ORDER: 10:00 a.m. CCSF, Hetch Hetchy Administrative Building, Moccasin

VOTING MEMBERS PRESENT: Paul Campbell – Modesto Irrigation District (MID)
Charles Fernandes – Turlock Irrigation District (TID)
Brent Hörger – City & County of San Francisco (CCSF)

OTHERS PRESENT: Tou Her – Turlock Irrigation District (TID)
John Davids – Modesto Irrigation District (MID)
Sara Lima – Legal Council
Dave Jigour – DPRA Division Manager, Lake Operations
Jim McCoy – DPRA, Chief Ranger
Phil Hetz – Lake Don Pedro Marina Manager
Jim Smith – Forever Resorts, Regional Manager
Travis Flosi – Moccasin Point Marina Manager
Keith Lynar – Private Houseboat Owner
Bob & Susie Lynar – Private Houseboat Owners
Ross & Linda Swett – Private Houseboat Owners
Phyllis & Joe Farenkamm – Private Houseboat Owners

MINUTES

The Don Pedro Recreation Agency (DPRA) Board of Control approved the minutes of the March 11, 2016 Board of Control meeting, and the April 20, 2016, Board of Control special meeting, as written.

MONTHLY FISCAL REPORT

Compared to April, 2015, all categories of revenue were up for the month of April, 2016, with the exception of vehicle day use, boat day use, houseboat fees, and concessionaire fees. Revenue for RV hookup sites increased 31% and tent campsite revenue increased 46% from April, 2015. Projected revenue for the month of April was \$244,704 and actual revenue was \$144,010. April revenue combined with sponsor contributions totaled \$292,598. Projected expenses for the month of April were \$247,583 and actual expenses were \$245,030. Actual revenue, year-to-date, was \$561,620. Total revenue, including sponsor contributions, was \$1,148,980. Actual expenses, year-to-date, was \$803,510, leaving a balance of \$345,470 of revenue over expenses. Capital expenses for the month of April totaled \$9,577 and were associated with dumpster replacement, lake regulatory buoys, and the water tank renovation project. Year to date, \$18,968 in Capital funding has been spent.

ELECTRIC SHOCK HAZARDS AROUND MARINAS AND VESSELS – Information Item

Dave Jigour, DPRA Division Manager, Lake Operations, presented information regarding potential electrical shock hazard to swimmers in and around water near moored vessels and marinas. Mr. Jigour explained that he had attended an Electric Shock Hazard seminar in May and felt that the information should be shared with the Board and that there may need to be some policy changes at Don Pedro Lake due to the risk. Mr. Jigour stated there is a long history of houseboat owners and their guests swimming near boats that are hooked up to shore power and that needs to be addressed by signage warning of the risk and possibly prohibiting this practice entirely. He added that there are standards and codes currently in existence so there would not be a need for new laws or regulations and it is recommended by experts in the field that marinas adhere to a Marina Electrical Safety Plan that follows NFPA 303, NEC Article 555 requirements, and ABYC standards. Mr. Jigour reviewed several electric shock drowning incidents that have occurred at other facilities. Discussion took place regarding the use of GFCI outlets. LDPM Manager, Phil Hetz, added information pertaining to what LDPM is currently doing to protect swimmers and discussed options for houseboat owners as to how they can protect themselves with the use of an ELCI hook-up. Board Chairman Campbell suggested that stricter houseboat permit requirements pertaining to electrical “hook-up” requirements could be implemented. DPRA Director Collett will look into a regulation and ordinance change and report back to the Board. Chairman Campbell also suggested that the marina continue performing inspections and DPRA share this information on the DPRA website and Facebook page. Board Member Hörger added that it may speed up the process if we purchase the ELCI hook-up and sell it to the houseboat owners. Information was handed out to those in attendance, they were also asked to contact Dave Jigour if they would like further information emailed.

MOCCASIN POINT MARINA MOVE – Information Item

DPRAs Department Manager, Chris Collett, gave a brief history of the 2014 Emergency Waiver to MPM Concession Lease Agreement (CLA) and its' subsequent cancellation in April 2016. The cancellation of the waiver requires the marina to return to its assigned CLA location.

Travis Flosi, MPM General Manager, gave an update on the current status of the MPM return to Moccasin Bay. Mr. Flosi shared several photos showing the process of prepping the marina, prepping the location, the marina move, and its redesigned footprint. Mr. Flosi stated that staff also removed buoys and mooring lines from the temporary westshore houseboat mooring location as the move was in progress. Houseboat owners were then contacted when it was time for their houseboat to be moved. MPM will be up and running by the end of next week. They will be providing small boat slips, houseboat slips, houseboat mooring buoys, pump outs, boat rentals, fuel, dry storage, and a small store selling fishing supplies, and groceries.

Chairman Campbell commended MPM staff for all of their hard work and stated that he appreciated the informative presentation and he would like to see more presentations in the future.

Chairman Campbell called for a 5 minute break at 10:55 a.m. before moving on to the Director's Report.

DIRECTOR'S REPORT

There were 1,117 new reservations made in May 2016. This is 488 more than were made in May, 2015. Year to date, 3,068 reservations have been made in 2016 compared to 2,101 reservations that were made during the same period in 2015. This is a 46% increase from 2015 and a 2% increase of the average reservation total for the last 5 years.

Director Collett reviewed Memorial Day weekend activity. There were very few incidents over the holiday weekend but DPRAs staff did respond to three minor medical assists, one non-injury vehicle collision, and a disorderly conduct with an arrest made. DPRAs Rangers also made over 300 proactive contacts during the 5-day weekend. There were 17,185 Visitor Days in 2016, compared to 9,772 Visitor Days in 2015. Vehicle day-use totaled 4,158 compared to 2,249 in 2015. Watercraft day use totaled 1,242 compared to 633 in 2015. The combined revenue for all three campgrounds totaled \$77,771 compared to \$41,143 in 2015. Revenue activity in Moccasin Point and Blue Oaks increased dramatically and boaters were extremely happy to find all three launch ramps open for launching and retrieving boats.

Best Bass held a tournament in May with a good turnout of 70 boats and 140 anglers. Modesto AmBassadors is scheduled for this weekend. They are expecting approximately 50 boats.

Reservations for the upcoming 4th of July weekend currently show Fleming Meadows 100% reserved. Moccasin Point and Blue Oaks are just over 50% reserved, but we do expect that to rise.

Lake Operations staff has been busy with hazard buoy and buoy line installations for high water.

Floating woody debris management is ongoing. Lake Operation staff spend one to two days a week

The Coast Guard Auxiliary will be conducting training and vessel operation certification at Don Pedro Lake this weekend.

MATTERS TO THE GOOD

Private houseboat owner, Susie Lynar expressed her appreciation for the phone calls and overall assistance that is being provided by Travis Flosi, MPM Manager.

Private houseboat owner, Keith Lynar added that Phil Hetz, LDPM Manager, and Travis Flosi, MPM Manager are both doing a fantastic job.

Private houseboat owner, Ross Swett asked if the MPM is going to return to the prior footprint with a store and kitchen.

Private houseboat owner, Phyllis Farenkamm asked if boat motor repairs will be available at MPM. Mr. Flosi replied that motor repairs would be by appointment only.

MOTION TO ADJOURN TO CLOSED SESSION

Board Member Charles Fernandes moved to adjourn to closed session at 11:20 a.m., seconded by Brent Hörger.

REPORT OF ACTION TAKEN

The Board reports no action taken.

ADJOURNMENT

Due to no further business, the Board adjourned at 12:30 p.m.

Respectfully Submitted,

Christopher C. Collett
Secretary to Board of Control

Copies to: Messrs. Hörger, Williams
 Messrs. Fernandes, Hashimoto, Macedo, Her
 Messrs. Campbell, Davids, Salyer