

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
MINUTES
June 9, 2017**

CALL TO ORDER: 10:00 a.m. CCSF, Hetch Hetchy Administrative Building, Moccasin

VOTING MEMBERS PRESENT: Charlie Fernandes – Turlock Irrigation District (TID)
Jake Wenger – Modesto Irrigation District (MID)
Brent Hörger – City & County of San Francisco (CCSF)

OTHERS PRESENT: Bill Penney – TID, Associate Civil Engineer
Chad Tienken – MID, Civil Engineering Manager
Sara Lima – DPRA Legal Counsel
Michael Clipper – TID, Risk & Investment Analyst
Jim McCoy – DPRA, Division Manager, Campground Operations
Phil Hetz – Lake Don Pedro Marina, Manager
Mike McCulloch – Moccasin Point Marina, Manager
Bob & Susie Lynar – Private Houseboat Owners
Ross & Linda Swett – Private Houseboat Owners
Phyllis Farenkamm – Private Houseboat Owner
Hiram & Kris Harlan – Private Houseboat Owners
Agatha & Larry Swanson – Private Houseboat Owners
Keith Lynar – Private Houseboat Owner
Jeff & Laurie Muller – Private Houseboat Owners
Larry & Ruthell Matteson – Private Houseboat Owners

MINUTES

The Don Pedro Recreation Agency (DPRA) Board of Control approved the minutes of the March 10, 2017, Board of Control meeting and the April 10, 2017, Board of Control Special meeting as written.

MONTHLY FISCAL REPORT

Compared to April 2016, revenue was up for the month of April 2017. Projected revenue for the month of April was \$221,939 and actual revenue was \$185,135. April revenue combined with sponsor contributions totaled \$283,296, which is approximately \$61,357 over the projection. Projected expenses for the month of April were \$289,482 and actual expenses were \$230,876. Actual revenue, year-to-date, was \$779,427. Total revenue, including sponsor contributions, was \$1,069,642. Actual expenses, year-to-date, was \$801,164, leaving a balance of \$268,478 of revenue over expenses. Capital expenses for the month of April totaled \$61,826, and were associated with Lake Regulatory Management, Electronics/Communications, ADA upgrades, and the Blue Oaks telemetry system update. Year-to-date, Capital expenditures for 2017 total \$99,610.

VISITOR CENTER REBUILD UPDATE

Bill Penney, TID, Associate Civil Engineer, presented an update for the Visitor Center Rebuild project. Mr. Penney stated that the project is currently in Phase I, which includes, Form Design and Steering Committee, Location Recommendation, Staff and Customer Needs Assessment, Confirm Building Design Criteria, Release Request for Proposal (RFP) for Project Architect, Recommendations Presented to BOC for Approval, and then Procure an Architect. In January, the Steering Committee met and reviewed seven proposed site locations. The meeting resulted in a site location recommendation of the Fleming Meadows entrance site. They have completed analysis of the needs of the building from both a staff and customer point of view and are now drafting a Request for Bid (RFB). A presentation will be made to the Board for approval of the design criteria and information to be included in the RFB for the project architect. Discussion took place regarding various aspects of the rebuild project.

DIRECTOR'S REPORT

There were 1,355 new reservations made in May 2017. This is 2,612 more than were made in May 2016. Year to date, 4,680 reservations have been made in 2017 compared to 3,068 reservations that were made during the same period in 2016. This

equates to a 52.5% increase over 2016.

Chris Collett reviewed campground visitation numbers for the past 5 years. The 5-year average shows the highest visitation occurred in 2012 and the lowest occurred in 2015. So far, 2017 is trending just above the average.

Director Collett reviewed Memorial Day weekend activity. DPRA Rangers served the needs of 17,000 visitor days during the five-day holiday weekend. Customers utilized the DPRA text system with calls ranging from vehicle jumps, restroom service requests and noise complaints. There were a few incidents over the holiday weekend, DPRA staff responded to three minor medical assists, one minor non-injury vehicle collision, unsafe operation of a vehicle, and 1 petty theft. There were 16,913 Visitor Days in 2017, compared to 17,185 Visitor Days in 2016. Vehicle day-use totaled 4,346 compared to 4,158 in 2016. Watercraft day use totaled 1,459 compared to 1,242 in 2016. The combined revenue for all three campgrounds totaled \$82,381 compared to \$74,771 in 2016.

DPRA has received 376 reviews on Facebook putting us at a 4.5 star average of 5 stars. We just received the largest number of reviews for any weekend historically, and they were all 4 & 5 stars.

In preparation for the fireworks show, the Interagency Planning Meeting took place in Sonora this week with the Tuolumne County Planning officials, Law Enforcement, and Fire representatives. DPRA will be utilizing the Incident Command System for the 1st time in order to pull the entire project together. This plan will be very beneficial for all involved since it's in a format they are already familiar with. The agencies involved will share their Incident Action Plan (IAP) with DPRA to be incorporated into DPRA's IAP, which will be finalized the week before the show.

Reservations for the upcoming 4th of July weekend currently show Fleming Meadows and Moccasin Point 100% reserved. Blue Oaks is currently just over 91% reserved. The lake elevation is projected to be between 824' and 826' ASL, making the lower ramp and parking at the Blue Oaks ramp inaccessible, but the upper ramp will be fully functional.

The majority of floating debris is now contained behind log booms in beaching areas where it will be burned in the fall and winter. Lake Operations staff has installed 3 sweeper booms that allows for boating traffic. These booms will catch debris as it floats off the banks and prevents it from going up river and blocking the rafter take-out at the Wards Ferry Bridge.

DPRA is scheduled to receive two new floating restrooms this year from a California Division of Boating and Waterways Grant.

MATTERS TO THE GOOD

Private houseboat owner, Susie Lynar asked if there is anything that can be done about the dead trees near the Moccasin entrance. DPRA Director Collett responded that most of the dead trees are located on the county easement and BLM property. Some discussion took place regarding the dead trees.

Private houseboat owner, Phyllis Farenkamm requested that if a new concessionaire comes to Don Pedro Lake, that they not be allowed to run the show.

Lake Don Pedro Marina Manager, Phil Hetz, introduced Mike McCulloch as the new Moccasin Point Marina Manager. Mr. Hetz added that they plan to bolster services in the motor repair shop, Blue Oaks repair yard, and provide more options at the Fleming Meadows lagoon concession.

MOTION TO ADJOURN TO CLOSED SESSION

Board Member Brent Hörger moved to adjourn to closed session at 11:16 a.m., seconded by Jake Wenger.

REPORT OF ACTION TAKEN

The Board reports no action taken.

ADJOURNMENT

Due to no further business, the Board adjourned at 11:54 a.m.

Respectfully Submitted,

Christopher C. Collett
Secretary to Board of Control

Copies to: Messrs. Hörger, Williams
 Messrs. Fernandes, Hashimoto, Macedo, Her
 Messrs. Wenger, Davids, Salyer