

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
MINUTES
July 12, 2018**

CALL TO ORDER: 10:00 a.m. CCSF, Hetch Hetchy Administrative Building, Moccasin

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)
Stu Gilman – Modesto Irrigation District (MID)
Robert Edwards – City & County of San Francisco (CCSF)

OTHERS PRESENT: Chris Collett – DPRA, Department Manager
Chad Tienken – Modesto Irrigation District
Tou Her – Turlock Irrigation District (TID)
Sue VanderSchans – DPRA, Administrative Assistant
Tom Delotto – Suntex Marinas, Regional Manager
Mike Warntjes – Suntex Marinas, Regional Vice President
Nick Henry – Suntex Marinas (via phone)
Ross Swett – Private Houseboat Owner

MINUTES

The Don Pedro Recreation Agency (DPRA) Board of Control approved the minutes of the June 8, 2018 Board of Control meeting as written.

SUNTEX BOATLIFT ADDITION & RENTAL RATE PROPOSAL

Agency Director, Chris Collett, stated that he is presenting information for Agenda Items 3 & 4, Moccasin Point Marina (MPM) and Lake Don Pedro (LDPM) Boat Lift Addition and Rental Rate Proposal. Mr. Collett presented the information submitted by Suntex Marinas regarding the addition of boatlifts for rent, review of their rate proposal and rate justification. Board Member Gilman asked what methodology was used to determine the requested rates. Nick Henry, Suntex Marinas, answered that he took an average of the comparables and included other factors such as old vs. new. Agency Director Collett stated that the Agency reviewed the Suntex proposal and determined that Suntex supplied appropriate information to justify the proposed rates and DPRA recommends approval of the rates as presented.

Board Member Gilman motioned to approve the MPM Boat Lift Addition and Rental Rate Proposal as written, seconded by Edwards. The Board voted unanimously to approve the Moccasin Point Marina Boat Lift Addition and Rental Rate Proposal.

Board Member Gilman motioned to approve the LDPM Boat Lift Addition and Rental Rate Proposal as written, seconded by Edwards. The Board voted unanimously to approve the Lake Don Pedro Marina Boat Lift Addition and Rental Rate Proposal.

SUNTEX SMALL BOAT RENTAL RATE PROPOSAL

Agency Director, Chris Collett, stated that he is presenting information for Agenda Items 5 & 6, Moccasin Point Marina (MPM) and Lake Don Pedro Marina (LDPM) Small Boat Rental Rate Proposal. Mr. Collett reviewed the various rental boat features, current rates, and proposed rates. Mr. Collett added that DPRA has reviewed the proposal and determined that Suntex has supplied appropriate information to justify the proposed rates and DPRA recommends approval of the rates as presented.

Board Member Gilman motioned to approve the MPM Small Boat Rental Rate Proposal as written, seconded by Edwards. The Board voted unanimously to approve the MPM Small Boat Rental Rate Proposal.

Board Member Gilman motioned to approve the LDPM Boat Lift Addition and Rental Rate Proposal as written, seconded by Edwards. The Board voted unanimously to approve the Lake Don Pedro Marina Boat Lift Addition and Rental Rate Proposal.

MOCCASIN POINT MARINA 2018 RATE PROPOSAL

Agency Director, Chris Collett, presented the MPM 2018 Rate Proposal which includes a 4 year CPI based on prior approval dates. The proposal includes rates for all small boat slip rentals, land and dry storage, all labor and service, and salvage and

towing. Mr. Collett reviewed the current rates and the proposed rates for each item. Mr. Collett added that the Agency has reviewed the Suntex proposal and determined that Suntex supplied appropriate information to justify the proposed rates and DPRA recommends approval of the rates as presented. Board Chairman Macedo stated that he has received some letters from the public and from what he has seen the Suntex staff has been responsive to customer comments and asked them to continue to monitor their input.

Board Member Gilman motioned to approve the MPM 2018 Rate Proposal as written, seconded by Edwards. The Board voted unanimously to approve the MPM Small Boat Rental Rate Proposal.

LAKE DON PEDRO MARINA 2018 RATE PROPOSAL

Agency Director, Chris Collett, presented the LDPM 2018 Rate Proposal which includes a 4 year CPI based on prior approval dates. The proposal includes rates for small boat slip rentals, land and dry storage, all labor and service, salvage and towing, houseboat launch and retrieval, and the Blue Oaks repair yard monthly charges. Mr. Collett reviewed the current rates and the proposed rates for each item. Board Member Gilman stated that in regards to the requested rate for the small boat slips at the private houseboat marina, he is concerned with “sticker shock.” Discussion took place regarding the different qualities of the two small boat mooring locations and pricing options. Tom Delotto, Suntex Marinas, Regional Manager agreed that in response to possible “sticker shock” they could adjust their proposal to \$125/mo. for the small boat slips at the private houseboat marina.

Board Member Edwards motioned to approve the LDPM 2018 Rate Proposal with an adjustment to the requested rate of \$150/mo. for small boat slips at the private houseboat marina to \$125/mo., seconded by Gilman. The Board voted unanimously to approve the LDPM 2018 Rate Proposal as adjusted.

LAKE DON PEDRO MARINA 2018 NEW COVERED SLIP RATE PROPOSAL

Agency Director, Chris Collett, presented LDPM 2018 New Covered Slip Rate Proposal. Mr. Collett reviewed the proposed rates for the new covered slips and highlighted the amenities such as their larger size, and water and power. Mr. Collett added that due to corner gussets, the rates proposed by Suntex were reduced by the Agency to reflect the actual open space of each slip.

Board Member Gilman motioned to approve the LDPM 2018 New Covered Slip Rate Proposal as written, seconded by Edwards. The Board voted unanimously to approve the LDPM 2018 New Covered Slip Rate Proposal.

2018 DPRA CAPITAL BUDGET REVISION

Agency Director, Chris Collett, requested the Board to consider approval of a revision to the Don Pedro Recreation Agency 2018 Capital Budget – Capital Work Plan to allow for increased construction cost for the Trading Post and Lagoon Snack Shack roof replacement projects. Mr. Collett stated that staff has reviewed the operating account balances, the projected revenues, and analyzed the anticipated expenses for the remainder of the 2018 budget year and projects that there will be adequate funding in the operating account to allow for an additional \$50,000 expenditure. Mr. Collett added that the DPRA Operating Agreement requires the DPRA Board to review all revisions to the Agency’s budget that increases the dollar amount of any account by 5% or greater and recommend changes for approval to the Districts’ Boards of Directors. Discussion took place regarding the approval process.

Board Member Gilman motioned to approve the 2018 DPRA Capital Budget Revision as written, seconded by Edwards. The Board voted unanimously to approve the 2018 DPRA Capital Budget Revision.

PUBLIC PARTICIPATION CONCERNING AGENDA ITEMS

Private houseboat owner, Ross Swett, stated that nobody likes rate increases and it will be interesting to see what the market will bear.

Board Chairman Macedo stated that he had recently taken a tour of the marina facilities and he is thoroughly impressed with the improvements being made at the marinas.

MOTIONS PASSED

On motion of Gilman, seconded by Edwards, the following motion was adopted:

2018-07-12 The Board voted unanimously to approve the Moccasin Point Marina Boat Lift Addition & Pricing Structure

Upon roll call the following vote was had:

Ayes: Directors Macedo, Edwards, Gilman
Noes: none

On motion of Gilman, seconded by Edwards, the following motion was adopted:

2018-07-13 The Board voted unanimously to approve the Lake Don Pedro Marina Boat Lift Addition & Pricing Structure

Upon roll call the following vote was had:

Ayes: Directors Macedo, Edwards, Gilman
Noes: none

On motion of Gilman, seconded by Edwards, the following motion was adopted:

2018-07-14 The Board voted unanimously to approve the Moccasin Point Marina New Small Boat Rental Fleet & Rate Proposal

Upon roll call the following vote was had:

Ayes: Directors Macedo, Edwards, Gilman
Noes: none

On motion of Gilman, seconded by Edwards, the following motion was adopted:

2018-07-15 The Board voted unanimously to approve the Lake Don Pedro Marina New Small Boat Rental Fleet & Rate Proposal

Upon roll call the following vote was had:

Ayes: Directors Macedo, Edwards, Gilman
Noes: none

On motion of Gilman, seconded by Edwards, the following motion was adopted:

2018-07-16 The Board voted unanimously to approve the Moccasin Point Marina 2018 Rate Proposal

Upon roll call the following vote was had:

Ayes: Directors Macedo, Edwards, Gilman
Noes: none

On motion of Edwards, seconded by Gilman, the following motion was adopted:

2018-07-17 The Board voted unanimously to approve the Lake Don Pedro Marina 2018 Rate Proposal with an adjustment to the proposed rate of \$150/month for the uncovered small boat slips located on the private houseboat marina to \$125/month.

Upon roll call the following vote was had:

Ayes: Directors Macedo, Edwards, Gilman
Noes: none

On motion of Gilman, seconded by Edwards, the following motion was adopted:

2018-07-18 The Board voted unanimously to approve the 2018 DPRA Capital Budget Revision

Upon roll call the following vote was had:

Ayes: Directors Macedo, Edwards, Gilman
Noes: none

ADJOURNMENT

Due to no further business, the Board adjourned at 11:15 a.m.

Respectfully Submitted,

Christopher C. Collett
Secretary to Board of Control

Copies to: Messrs. Hörger, Williams
 Messrs. Hashimoto, Macedo, Her
 Messrs. Gilman, Davids, Salyer