

DON PEDRO RECREATION AGENCY

**Managing the resources while providing for recreational
opportunities at the Don Pedro Recreation Area**

**DPRA Board of
Control Monthly
Report**



February 16, 2018

Fiscal and Director's Report

C. Collett, Recreation Director, DPRA



FISCAL REPORT

Due to the TID end-of-year audit process, the fiscal information for December 2017 has yet not been received from the TID accounting department.

DIRECTOR'S REPORT

- **Reservations Report:**
 - There were 517 new campsite reservations made in January 2018, compared to 653 for January 2017.
 - This is a 26.3% decrease from January 2017, but it is 30.9% higher than the average January reservation total for the previous 5 years.
- **Houseboat Annual Permit Renewal:**
 - The Annual Houseboat Permit Renewals are still being processed.
 - To date, 211 renewals have been completed, 23 are in process, but on hold for more information needed, and the remaining 23 have not yet been received.
 - Delinquency Notices have been sent to houseboat owners who have not completed their 2018 Houseboat Permit renewal.
 - Delinquent houseboat permit renewals are subject to the Houseboat Non-Discount Renewal Fee of \$525.00.
 - Fees and renewal documents must be received by February 28, 2018.
 - Renewals not received by February 28th will be assessed a \$275.00 non-compliance fine and the houseboat will be “Red-Tagged” prohibiting operation of the houseboat until fees and all Houseboat Permit Application requirements are met.
- **Operations:**
 - Facility preparation for 2018 season:
 - Lagoon drained and prepped for new sand.
 - Restrooms being inspected and repaired as necessary.
 - Streetlight inspection and replacement.
 - Campsite amenities inspection and correction.
 - Herbicide application in process.
 - Vegetation management, weed eating and tree trimming.
 - Buoy line replacement and maintenance.
 - Bass tournament bleacher repair.
 - Inspect and repair all R.V. pedestals, restroom receptacles, covers and lighting.
 - Mowing will begin at lagoon lawn about once every 3 weeks and verifying proper sprinkler operation.
 - Tractors and flail mowers to be serviced and operational before mowing season.
- **Capital Projects:**
 - ADA Upgrades
 - ½ of launch ramp restroom complete.
 - Campsite Renovation
 - Materials being purchase to improve walkways and erosion control.

- Electronics/I.S./Communication
 - Planning meeting with TID Electronics Department underway.
- Trading Post Deck Replacement
 - Requisition submitted for materials and supplies.
- Trading Post Roof Replacement
 - Request for Quote submitted
- Snack Shack Roof Replacement
 - Request for Quote submitted
- Tug Boat AF-06 engine replacement (DPOC funded capital project)
 - Specifications submitted to Fleet Management.
 - Tug to be pulled and dry-docked at TID Broadway yard for work.
- Lake Regulatory Management (buoys & hardware)
 - Bids being received and reviewed with Purchasing Dept.
- Roadwork
 - Beginning planning process for fall construction date.
- Vehicles
 - Specifications submitted to Fleet Management, awaiting delivery.
- AF-23 Pontoon replacement
 - Scheduled as a fall project.
- Concrete table replacement (multi-year replacement schedule)
 - Requisition submitted to Purchasing awaiting bid responses.
- Water Tank Renovation (Blue Oaks)
 - Beginning planning for Purchase requisition and scheduled for fall.
- Vegetation Management
 - Wood splitter purchased and in operation.
- Blue Oaks utility Storage building
 - Requisition submitted and awaiting bid responses.
- **Administration:**
 - Claude Haugen retired as of 1/31/18 leaving an open allocation in the maintenance area of operations. We wish Claude all the best in retirement!
 - Recruitment for Park Maintenance Worker I/II is now underway.
 - Continued communication with Bureau of Land Management to establish a Contributed Funds Agreement to allow the Districts to pay the BLM to assist in the disposal of woody debris accumulation in accordance to the BLM authored and approved Prescribed Burn Plan. Permission to burn from the BLM has not yet been received.
 - As presented in the December 2017 Board of Control meeting, the Agency will continue our “Brilliance in the Basics” campaign. The campaign is designed to guide our decisions and actions with our Mission in mind, “Managing the Resources while providing for Recreational Opportunities at the Don Pedro Recreation Area.” The agency will focus on five key goals which were established by the Recreation Department as part of TID’s strategic planning process in 2016. These key goals, communication, organization, training, customer service, and infrastructure will be a primary focus for the Agency through 2018 and beyond.