

**DON PEDRO RECREATION AGENCY  
BOARD OF CONTROL - DON PEDRO PROJECT  
MINUTES  
December 09, 2016**

CALL TO ORDER: 10:00 a.m. CCSF, Hetch Hetchy Administrative Building, Moccasin

VOTING MEMBERS PRESENT: John Davids – Modesto Irrigation District (MID)  
Ron Macedo – Turlock Irrigation District (TID)  
Brent Hörger – City & County of San Francisco (CCSF)

OTHERS PRESENT: Tou Her – Turlock Irrigation District (TID)  
Dave Jigour – DPRA Division Manager, Lake Operations  
Jim McCoy – DPRA, Division Manager, Campground Operations  
Travis Flosi – Moccasin Point Marina Manager  
Keith Lynar – Private Houseboat Owner  
Bob & Susie Lynar – Private Houseboat Owners  
Linda Swett – Private Houseboat Owner  
Phyllis Farenkamm – Private Houseboat Owner

**MINUTES**

The Don Pedro Recreation Agency (DPRA) Board of Control approved the minutes of the September 9, 2016, Board of Control meeting as written.

**MONTHLY FISCAL REPORT**

Compared to October, 2015, revenue was up for the month of October, 2016. Projected revenue for the month of October was \$77,730 and actual revenue was \$62,918. October revenue combined with sponsor contributions totaled \$110,117 which is approximately \$32,387 over the projection. Projected expenses for the month of October were \$190,005 and actual expenses were \$189,832. Actual revenue, year-to-date, was \$1,964,920. Total revenue, including sponsor contributions, was \$3,604,633. Actual expenses, year-to-date, was \$2,282,043, leaving a balance of \$1,322,590 of revenue over expenses. Capital expenses for the month of October totaled \$1,062, and were associated with the water plant upgrade and the water tank renovation project. In addition, a reclassification of an operational expense of -\$4,024 previously charged to the Capital account has been reclassified, adjusting the October Capital expense to -\$2,962. Year to date, \$90,334 in Capital funding has been spent. The two largest Capital projects were completed in November and December, those invoices are pending.

**2016 DPRA OPERATIONS REVIEW**

Division Manager, Jim McCoy, stated that 2016 proved to be both a challenging and a rewarding season. DPRA underwent organizational leadership changes, suffered a devastating fire that destroyed the Visitor Center just hours before the kick off of the 2016 summer season, and for the first time in years realized above average lake levels. Mr. McCoy summarized the 2016 season for the Campground Operations Division. He shared a compilation of statistics which included a comparison of visitor use in 2016 to visitor use in 2015. Mr. McCoy stated that overall visitor use was up approximately 35.4%, and that all campgrounds and facilities were open and fully functional.

Mr. McCoy explained that all DPRA Park Rangers are PC832 limited peace officers, Emergency Medical Services First Responders, and certified Wildland Firefighters. Ranger staff made thousands of contacts with customers where they answered questions, provided directions, and afforded rules and ordinance reminders when necessary. Mr. McCoy reviewed an incident synopsis which categorized the number and types of incidents and enforcement issues to which the Ranger staff responded in 2016. Mr. McCoy briefed the Board on staff activities in 2016 and gave a preview into activities planned for 2017.

Division Manager, Dave Jigour, summarized the 2016 season for the Lake Operations Division. Mr. Jigour stated that Don Pedro Lake rose over 119 ft. from October 2015 when the lake was at 31% capacity, through June 2016 when it reached 77% capacity. Lake Operations staff was extremely busy providing constant attention to DPRA floating facilities, launch ramp docks, restrooms, regulatory buoys, and hazard buoys. The Tuolumne River floating woody debris also required extensive staff hours to corral and contain debris, numerous boom adjustments, and then finally prepping and burning the debris.

Mr. Jigour stated that with the assistance of MPM staff and the Tuolumne County Resource Conservation District, staff successfully removed tons of illegally dumped vehicles and trash from the upper river canyon above Wards Ferry Bridge. Mr. Jigour shared with the Board a variety of activities and accomplishments that took place outside of the developed recreation

facilities during 2016. Mr. Jigour also reviewed a compilation of statistics which included the types of incidents that staff responded to during the season.

Tou Her, TID Assistant General Manager, Water Resources, commended the Lake Operations Staff for their diligent work with the debris containment and cleanup.

## **DIRECTOR'S REPORT**

There were 86 new reservations made in November 2016. This is 33 more than were made in November, 2015. Year to date, 7,090 reservations have been made in 2016 compared to 4,453 reservations that were made during the same period in 2015. This equates to a 56% increase over 2015.

The 2016 Capital Roadwork project has been completed. Moccasin Point “C” Area received a complete two inch overlay and Fleming Meadows “A” area received a crack seal and slurry.

The annual Americans with Disabilities Act (ADA) Upgrade project has continued for 2016 in the Fleming Meadows “H” area. DPRA staff poured concrete for handicap accessible walkways around the restroom, installed new shower stalls, stall dividers, waterless urinals, and replaced the wood walls with cement wallboard to deter woodpeckers.

The 230,000 gallon Water Tank Refurbishment project has been completed. The interior of the tank was cleaned of all sediment, media blasted, and then repainted with an epoxy coating.

The DPRA warehouse yard has been reconfigured and fenced in preparation of the Don Pedro Power Plant (DPPP) refurbishment program. The DPRA yard area was significantly reduced in size and some new areas were made available for equipment and storage. The DPPP refurbishment program is expected to take place for the next 10 – 15 years.

The first annual inspection of the Shoreline Stabilization Project areas took place. The three areas were first discovered during environmental studies performed in support of the Districts’ FERC relicensing effort. The Districts’ entered into a Memorandum of Understanding (MOU) with the Tuolumne Band of Mi-Wuk Indians to protect the sites. The sensitive cultural sites were covered with fabric and rip rap, and now require an annual inspection for erosion. An inspection report will be prepared and sent to the Districts.

DPRA staff attended a Cultural Resource Awareness training class administered by HDR Consulting, the Districts’ FERC relicensing firm.

DPRA staff attended Active Shooter Awareness training as part of the Don Pedro Power Plant Security Plan.

An Emergency Action Plan (EAP) Flood/Dam Failure functional exercise took place on December 8<sup>th</sup>. A follow up discussion will be scheduled for those involved in the exercise.

The annual houseboat letter was mailed to houseboat permit holders. The letter reminded permittees of important renewal dates and updated permit renewal information.

Forever Resorts has prepared a letter to all of its moorage customers regarding the final rate adjustments per the MOU and the Final Rate Comparability Analysis for Private Houseboat Slip and Buoy Mooring Services.

The California Department of Fish and Wildlife has planted trout at the Moccasin Point and Fleming Meadows launch ramps.

DPRA Director Collett, is working with TakeMeFishing.org and the Recreational Boating & Fishing Foundation to “get Don Pedro Lake on the map” by increasing the amount of information about Don Pedro Lake that pops up when people are using Google searches or shopping on various websites.

The Visitor Center Rebuild Steering Committee met on October 31, 2016. They discussed the scope of work, other visitor center features, previous building architectural style and features, uses and potential uses, and the general expectation of the sponsoring Agencies. The second meeting is scheduled for January 6, 2017.

Mr. Collett stated that DPRA staff will continue monitoring river flows and precipitation forecasts through the rainy season per the Significant Storm/Floatable Debris Emergency Response Plan.

The ADA Transition Plan document has been updated for 2017. The detailing has been completed and future projects have been planned.

DPRA staff is working on a Customer Service Survey Program designed to increase the understanding of our customers' needs and enhance Agency/customer communications channels.

The 2017 DPRA Board of Control meeting dates were reviewed and Board members were told that if there is any reason to reschedule a meeting date, it could be done at our next Board of Control meeting.

### **MATTERS TO THE GOOD**

Private Houseboat Owner, Phyllis Farenkamm, asked if there has been a decision regarding DPRA selling a transferrable annual vehicle pass that can be moved from one vehicle to another. DPRA Director Collett, stated that DPRA is looking into various options.

### **ADJOURNMENT**

Due to no further business, the Board adjourned at 11:00 a.m.

Respectfully Submitted,

Christopher C. Collett  
Secretary to Board of Control

Copies to:       Messrs. Hörger, Williams  
                      Messrs. Fernandes, Hashimoto, Macedo, Her  
                      Messrs. Wenger, Davids, Salyer