

**DON PEDRO RECREATION AGENCY  
BOARD OF CONTROL - DON PEDRO PROJECT  
APPROVED MINUTES  
January 26, 2024**

CALL TO ORDER: 10:00a.m.

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)  
Janice Keating – Modesto Irrigation District (MID)

OTHERS PRESENT: Ryan Reis – DPRA, Department Manager  
Jesse Franco – MID, BOC Alternate  
Brannon Gomes – DPRA, Division Manager  
Jim McCoy – DPRA, Division Manager  
James Bergerson – DPRA, Chief Ranger  
Kevin Kimbro – DPRA, Park Maintenance Supervisor  
Rebecca Dack – DPRA, Administrative Assistant  
Sara Lima – DPRA, General Counsel  
Brooke Rohrer – Suntex, General Manager

**CALL TO ORDER**

Director Macedo called the meeting to order at 10:00am

**MOTION APPROVING CONSENT CALENDAR**

All matters listed hereunder will be acted upon by a single vote of the Board. There will be no individual discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate agenda item

1. Approval of minutes of the regular meeting of December 15, 2023 and Special Meeting of January 11, 2024. Copies are on file at Don Pedro Headquarters.

Director Keating motioned to approve the consent calendar. Director Macedo seconded the motion. Motion carries.

**DISCUSSION OF ANY ACTION ITEM REMOVED FROM THE CONSENT CALENDAR**

There were no items removed from the consent calendar. No discussion took place.

**SUNTEX UPDATE**

Brooke Rohrer, Suntex General Manager provided an update regarding Suntex operations and projects. She noted they are still working on cleaning up the shorelines, which will take a year or more based on fluctuating water levels. Moccasin Point (MP) dry storage spaces have been painted and numbered and vegetation cleaned. There is also Wi-Fi installed at the docks and the marina gate lock has been replaced. She noted at Fleming Meadows the dry storage doors have been replaced and the “bone yard” and upper lot have been cleaned. She also noted that the lights have been added to the tire line at the private marina. Ms. Rohrer noted they are working on upgrading the fuel dispensers at MP, repairing the headwalk, and a low water plan. She noted at Fleming, they are replacing light bulbs, stating they have 40 more bulbs on order which they should receive in the next week or so.

Ms. Rohrer noted they are still planning to repave and mark the parking lots but are still working with the state of CA to get the permit. She stated that once the permit is received, the repaving and marking will get done. She also noted they will mark the dirt lot with chalking and have better signage. She noted she is hoping to get the permit from the state in the next month. Director Keating inquired as to what point Suntex will have to postpone the project if the permit does not come in. Ms. Rohrer noted they will have to make that decision by March, stating she worked with the State on additional maps and items they were requesting this week. She noted they still expect to get it done before season. She noted she will work with Mr. Gomes to see if Suntex can get the tractor in there without the permits to move some dirt around.

Director Reis inquired if the 5 mph zone is still on track for February 1<sup>st</sup>. Ms. Rohrer noted there are a few house boaters that are unresponsive to which they plan to reach out to again and may have to work with Suntex Corporate to determine next steps. Director Reis requested that Suntex provide an update of what still needs to be done.

Ms. Rohrer noted Suntex is still planning to paint and number buoy balls at MP and expect to have 5-6 rental boats over there by May 2024.

Ms. Rohrer also noted that some potential project for Fleming include painting and numbering the buoy balls, upgrading the café, upgrading the ship store, painting the ship store exterior, additional restroom, second pump out station, and removal of headwalk in

Gilman Cove, noting they may need to wait until water level rises, and the motor repair shop replacement.

Director Macedo inquired if the potential projects Brooke discussed are CLA requirements. Director Reis noted the motor repair shop is a FERC requirement due to the un-encapsulated foam and a lot of the potential projects are upgrades and improvements and that removing the headwalk in Gilman Cove is part of CLA. Director Macedo noted if projects are a part of the CLA requirement, they should not be listed as “potential” projects. Ms. Rohrer noted she will change the wording on those projects going forward. There was discussion regarding the projects and Director Reis noted painting and numbering the buoy balls are part of regular maintenance and these projects could be seen as a future maintenance plan.

Ms. Rohrer noted they just ordered privacy fencing which should come in any day. There was discussion regarding the recent town hall, noting it was rescheduled due to this Board meeting. She informed the public she sent out an email that the town hall was rescheduled to this past Wednesday.

A public member inquired about the second pump out the dock being 46’. Ms. Rohrer noted it was discussed during the recent town hall meeting and she is working with Suntex construction department to look into it. The public member noted they would like to see the drawing once it is completed.

Director Reis noted that historically, projects like this are presented to the Board for information only, then goes on the website for 30 days during which time concerns can be sent to the Board via email before action is taken.

A member of the public inquired about the houseboat dock for tying out. Ms. Rohrer noted all that is going to be brand new.

#### **VISITOR CENTER PROJECT UPDATE**

TID Senior Civil Engineer, Bill Penney, provided an update regarding the visitor center project beginning with the environmental review. He noted the 30 day public comment period is from January 3-February 2. He also noted in the IS-MND, TID listed some mitigation measures for environmental impact that could come up, noting at the Trading Post site, they will have to make sure the construction does not disturb specific birds and bats.

Director Keating inquired about CEQA requirements and there was discussion regarding CEQA exemptions.

Mr. Penney also noted that part of CEQA is a historical resource evaluation and since they were conducting the evaluation for upcoming TID projects, it was decided to do all of DPRA as well. He noted DPRA does not have a historical significance which provides more flexibility with the project. He also stated as part of CEQA, they are required to do outreach with local tribes. He stated they heard back from Mi-Wuk and Chicken Ranch and will be meeting with them to ask for any concerns they might have.

Mr. Penney provided an update on construction contract procurement, noting the qualifications were due on January 25, 2024. He noted in the RFQ the goals were listed and the budget was very clear. They also listed the scope of work, technical requirements and CEQA requirements. He noted they received 4 qualifications and still need to go through a vetting process to see who can be short-listed. Mr. Penney also noted the short-list will be released the week of February 5<sup>th</sup> and all short-listed firms will receive a \$10,000 stipend to put together a proposal package. Mr. Penney noted in the request for proposal the contractors should include a floor plan and elevations, site plan, major parts list, suggested technical enhancements, scheduled and construction cost estimate, and pre-construction fee. The proposals are due the week of March 4<sup>th</sup> and will then be reviewed by TID and DPRA, after which they will be presented to the Board of Control to present results. He also noted they will get Board input before a contract is issued.

Director Keating inquired about the \$10,000 stipend and Mr. Penney noted it is unlikely it will cover all proposal costs.

A public member inquired about the remodel of the Trading Post, asking if they would be building a separate visitor center. Mr. Penney confirmed they would be repairing the Trading Post and building a new building adjacent to the Trading Post, which will be one project. There was discussion about the Trading Post and the running of the store, to which Director Macedo noted that will be up for negotiations and Director Reis noted they will be looking at FERC obligations as well. Mr. Penney confirmed the project timeline, noting the plan is to start construction at the end of 2024 and construction will take about 12-15 months.

#### **STRATEGIC PLAN UPDATE**

Director Reis provided an update regarding the Strategic Plan. He noted DPRA completed building the plan and is now in the implementation process. Director Reis provided a list of some items that have been completed. He noted the published document has been posted on the website so people can see what the plan is for DPRA. He highlighted the 20-year capital improvement plan, monthly Board meetings, customer engagement survey and increased social media presence. He noted that per the survey, people come here for boating and camping.

### **FISCAL REPORT**

Brannon Gomes, DPRA Division Manager, notified the Board that due to TID's year-end financial closeout process, the monthly financial statement is not currently available. He noted that starting next month, DPRA will provide projections.

### **DIRECTOR'S REPORT**

Director Reis provided an update regarding reservations, occupancy and cancellation comparison from 2022 to 2023. Director Reis also provided an overview of the DPRA booth at the International Sportsmen's Expo. DPRA staff attended the Expo from January 18-21 at Sacramento Cal-Expo, co-hosting a booth with Visit Tuolumne County. He noted DPRA gained 125 new followers across both Facebook and Instagram and there were 4 winners of \$135 DPRA gift certificates through a raffle process. Director Reis provided an update on the credit card processing fee, noting the expected implementation date is February 1, 2024. Director Keating asked if DPRA has plans to broadcast the new fee. Director Reis noted that as soon as DPRA has an official implementation plan and date, it will be posted on social media and the website. He also noted there will be signs up at the kiosk and it is already listed on the fee schedule.

Director Reis provided a projects update regarding the 50 amp campground and disc golf. He noted for the 50 amp campground, DPRA is working on drafting the feasibility study, developing pros and cons, and has a field walk through scheduled with staff for potential sites. Director Reis noted DPRA is working with a volunteer group regarding disc golf, is conducting a review of potential sites with internal staff and noted customer experience and safety are a top priorities.

Director Reis provided an update regarding the 2024 Fireworks Show, noting July 6 is the closest Saturday to July 4, and is the expected date for the fireworks show. He noted the show has historically been the Saturday before the July 4, but with the July 4 falling on a Thursday this year, July 6 is the most feasible date.

He also provided an update regarding the new Salmon Hatching tank DPRA has in the visitor center.

### **MATTERS TO THE GOOD OF THE AGENCY**

Director Macedo opened for Matters to the Good of the Agency. A member of the public noted he heard rumors about Suntex subleasing the Blue Oaks repair yard. Director Reis noted there is a proposal, but it has not been presented to the Board yet. Director Reis noted that it will be a separate agenda item during a future meeting if Suntex proposes it to the Board.

### **ADJOURNMENT**

Director Keating motioned to adjourn, Director Macedo seconded and due to no further business, the Board adjourned at 10:45a.m.

Respectfully Submitted,  
Ryan Reis  
Secretary to Board of Control

Copies to:       Messrs. Hannaford, Mazurkiewicz, Williams, Edwards  
                      Messrs. Reimers, Macedo, Koehn  
                      Messrs. Keating, Franco, Wenger