

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
APPROVED MINUTES
December 15, 2023**

CALL TO ORDER: 10:00a.m.

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)
Margaret Hannaford – City & County of San Francisco (CCSF)
Janice Keating – Modesto Irrigation District (MID)

OTHERS PRESENT: Ryan Reis – DPRA, Department Manager
Jesse Franco – MID, BOC Alternate
Brannon Gomes – DPRA, Division Manager
James Bergerson – DPRA, Chief Ranger
Rebecca Dack – DPRA, Administrative Assistant
Sara Lima – DPRA, General Counsel
Brooke Rohrer – Suntex, General Manager

CALL TO ORDER

Director Macedo called the meeting to order at 10:00am

MOTION APPROVING CONSENT CALENDAR

All matters listed hereunder will be acted upon by a single vote of the Board. There will be no individual discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate agenda item

1. Approval of minutes of the regular meeting of November 17, 2023. Copies are on file at Don Pedro Headquarters.

Director Keating motioned to approve the consent calendar. Director Hannaford seconded the motion. Motion carries.

DISCUSSION OF ANY ACTION ITEM REMOVED FROM THE CONSENT CALENDAR

There were no items removed from the consent calendar. No discussion took place.

SUNTEX UPDATE

Brooke Rohrer, Suntex General Manager provided an update regarding Suntex operations and projects. Ms. Rohrer first updated the Board regarding completed projects for Moccasin Point, noting the Wind and Wave study has been completed and she will be emailing out to everyone today or tomorrow.

She also stated the marina reopened on December 11, 2023 and the Ship Store has been restocked and reopened, noting they are still waiting for alcohol and tackle. They are hoping for the alcohol delivery in the next week or two and the tackle should be in today. Staff has cleaned up shorelines, removed old cabling and debris and will be going out monthly to check for debris. She noted the dry storage spaces have been painted and numbered, and the vegetation has been cleaned out. Director Keating inquired to the difference between a tire line and attenuator. Ms. Rohrer explained they are basically the same thing, but tires have to be replaced more and is a homemade option so they are looking for more permanent and professional solution.

Additionally, Ms. Rohrer provided an update regarding completed projects for Fleming Meadows. She noted the Wind and Wave study has been completed for the marina and private houseboat dock. She also stated the attenuator for the private houseboat dock is in place and the dry storage doors have been replaced.

Ms. Rohrer provided an update regarding the progress of projects for Moccasin Point stating they are upgrading fuel dispensers which have already been ordered, but do not have a delivery and installation date yet. They are also repairing the headwalk for which they are waiting on vendor availability, replacing the main gate lock which has been ordered, upgrading Wi-Fi for which they are currently waiting on bids and will send out updates to customers, and are working on a low water plan.

Ms. Rohrer provided an update regarding the progress of projects for Fleming Marina noting they will be replacing light bulbs and fixtures throughout the marina and they are working on the attenuator. She also discussed repaving and marking parking lots, noting they are still waiting on the State of CA permit for markings for maps. They are hoping to have them before summer and will have parking spots marked out on the hillside and signs ordered before May. She noted they will be grading the whole area to help flatten rocks. Director Reis requested Suntex to work with Brannon Gomes to make sure it is done correctly. A member of the public inquired if Suntex is planning on doing anything with parking at Moccasin. Ms. Rohrer noted she is not sure if there is anything can be done this year, but is open to suggestions. A member of the public asked if they are chalking Fleming, is Suntex also going to chalk parking

at Moccasin. Ms. Rohrer noted she will talk to Mikey. Ms. Rohrer also stated they are working on cleaning out the “bone yard” and expect to be completed by the end of the month, tar pit building installation at Blue Oaks, cable removal as water level fluctuate, and ongoing vegetation control in dry storage area.

Ms. Rohrer provided an overview of potential projects for Moccasin Point, noting they are looking at painting and numbering the buoy balls, providing at least 5 boats for rentals, upgrading dry storage, and upgrading the ship store.

Additionally, Ms. Rohrer provided an overview of potential projects for Fleming Marina noting they are also considering painting and numbering the buoy balls, upgrading the Café, upgrading the Ship Store, painting Ship Store exterior, adding additional floating restroom, and a second pump-out station. She also noted they are working on removal of the headwalk in Gilman Cover and are dealing with access issues due to it being too marshy or fluctuating water levels. They are also working on the Motor Repair Shop replacement. Director Keating inquired to the how serious Suntex is about replacing the Motor Repair Shop. Ms. Rohrer noted that it is already in process and they are getting pictures and numbers for the project. She also noted they are working on the interior part of the replacement.

Member of the public, Ross Swett, inquired about painting and numbering buoy balls and restrictions with state and federal regulations. He recommended using tags instead of painting numbers. Ms. Rohrer noted they are looking into regulations noting they might be a tag or something similar. Member of the public inquired about how the painting coming along for the buoy balls. Ms. Rohrer noted the project won't be started until spring. Member of the public inquired as to why Suntex is stocking the marina store during winter. Ms. Rohrer noted they have to stock to reopen and there are campers in the winter time. She also noted the phone has been fixed and is in working condition. Member of the public, Ross Swett, inquired about the liquor license. Ms. Rohrer noted the liquor license is fine, but it is delayed due to payment processing.

Director Keating noted she would be interested to know if regulations for lakes are different than oceans for buoy balls. She also noted that part of the problem of restoration of A and B cable at Moccasin is that Suntex was relying on internal vendor. Ms. Rohrer noted the gasoline vendor for the fuel dispenses is local to Central Valley and the headwalk vendor is local to La Grange. She noted the headwalk vendor is currently on a job and he is seeing if he can get another team out here or if he will need to finish his other job first. Member of the public, Ross Swett, inquired about the grade of fuel. Ms. Rohrer confirmed it will be single grade of premium fuel.

Director Hannaford noted she looks forward to hearing about progress on these projects next month. Member of the public inquired if the buoy lines going to be checked regularly to make sure this does not happen again. Ms. Rohrer noted there will be regular checks and also stated there are variables when preparing for storms and while storms are going on, which causes maintenance checks to be more frequent. Director Keating noted there is a storm coming in which is expected to be in excess of 50mph. Member of the public, Ross Swett, inquired about the white buoy balls above the water line. Ms. Rohrer stated it is still a work in progress, noting there is quite a bit of debris along the shoreline and the work is just beginning, but Suntex got a big chunk cleaned up and will continue working to get it all off the shorelines.

2024 BOARD MEETING SCHEDULE *Action Item*

Director Reis provided a list of the proposed regular meeting dates, noting all dates, with the exception of January and December, are the third Friday of each month. The dates proposed are as follows:

- | | |
|---------------------|----------------------|
| - January 26, 2024 | - July 19, 2024 |
| - February 16, 2024 | - August 16, 2024 |
| - March 15, 2024 | - September 20, 2024 |
| - April 19, 2024 | - October 18, 2024 |
| - May 17, 2024 | - November 15, 2024 |
| - June 21, 2024 | - December 13, 2024 |

Director Keating noted she will have a conflict for the May 17, 2024, but confirmed Representative Jesse Franco will be there as an alternate. Director Hannaford motioned to approve the meeting schedule as presented, Director Keating seconded motion, and motion carries.

TREE PROJECT UPDATE

Chief Ranger, James Bergerson, provided an overview of the Moccasin Tree Project. He highlighted the purpose of trees noting environmental stewardship, customer experience, wildlife habitat, erosion control. Additionally, Chief Ranger Bergerson noted some tree health and safety issues staff looks for when inspecting the trees. He provided an example of trees proximity to light poles and transformers, which could result in a fire hazard. He also provided some additional information regarding other items staff looks for during tree inspections noting tree health, structural integrity, root system, branch condition, insect infestation, signs of disease, pruning needs, environmental stressors, and safety concerns. Chief Ranger Bergerson provided an explanation of different pruning techniques based on tree type. Additionally, he provided an overview of equipment used for tree work, speaking to the MEWP (mobile elevated work platform) that provided safety and efficiency for staff. He also discussed the wood chipper used to assist with

environmental stewardship and customer experience. During the month of October 2023, staff removed approximately 158 trees, consisting of over 3,500 cuts. Director Keating inquired as to how many personnel worked on the project. Chief Ranger Bergerson noted there are two to seven staff depending on the day. Director Keating inquired if it is more beneficial for DPRA staff to do the work than hiring a tree company. Mr. Bergerson noted it is more cost beneficial to do it in-house. He provided an example of hiring a company to remove two trees at employee housing cost \$7,000. Director Reis also noted that when contracting work, outside companies do not have same intentions as staff. Director Hannaford noted she was impressed with the amount of trees completed during the project and that Mr. Bergerson provided a great report.

STORM IMPACT AND DEBRIS REMOVAL UPDATE

Brannon Gomes, Recreation Division Manager, provided an update regarding the storm impact and debris removal. He noted the December 2022 to January 2023 caused the Tuolumne River to increase to nearly 60,000 CFS, failure of all three booms lines within the Tuolumne River, and a large influx of woody debris into the reservoir. A damage assessment was completed determining initial storm impacts were estimated at approximately \$1.5MM and 5 areas qualified for possible FEMA reimbursement. He provided an overview of the FEMA reimbursement items which include initial response to the debris within the Tuolumne River, contracted debris removal, boom failure, DPRA vessel damage, and buoy line repair. Mr. Gomes provided a cost breakdown of each project noting the total cost of the December 2022-January 2023 storms total \$3,763,072. The project initial response to the debris in the Tuolumne River is currently pending final submittal, contract of the debris removal has been submitted to FEMA and is in review, and the remaining three projects of boom failure, DPRA vessel damage, and buoy line repair have had all documents completed and are being uploaded to FEMA. Mr. Gomes provided a cost recovery overview if all claims are approved which includes \$3,740,441 for Fund 2 (TID/MID) and \$22,631 for Fund 3, which a total reimbursable claim of \$3,763,072. Mr. Gomes also provided an overview of the February 2023-March 2023 storms noting they are in process of uploading all projects, information and invoices for debris in the upper Tuolumne River and Woods Creek areas as well as contracting of debris removal. The reimbursable claims total for Fund 2 is \$4,108,000 and Fund 3 of \$3,861 for a total of \$4,111,861.

Director Reis clarify Fund 3 and Fund 2. Some of boat damage TID took over and billed to our normal account, bid everything off to Fund 2 for FERC requirements as they could. Macedo, what is the timeline? About \$250k in claims for COVID, hopefully sooner than later, the big project already submitted and responded to FEMA questions. Director Hannaford commend on the amount of work completed for the storms and FEMA submissions.

Reis recent adoption of TID budget, working future planning to keep someone on retainer so don't have to wait months to get someone if we need someone in the future. If we have someone on retainer, and this happens in the future may qualify for 100% reimbursement.

Debris removal done, had to order all new buoys so the 5mph buoy line was replaced on Wednesday, December 13, 2023. Swett not as bad as next time if maintained. There were a lot of restrictions in place, we have rectified and will be working to keep someone on retainer to clean it up as it comes down. Swett one more question as you go up launch ramp, turn out just before the top of it which is the parking lot, as coming off the lake to the left that's a clear area, they did a lot of chipping, is it all clear now? They were still getting equipment out last week. Are they going to scrape that and removing the wood chips. A long time it was called the overflow parking lot at MPM that looks better they took care of the trees, the docks there are gone, and people do not have access to the water there, why not? State of California paid for that lot, it is a huge lot. Those docks that were there were not part of the original construction plans our job to maintain it safely. There should be docks there.

FISCAL REPORT

Brannon Gomes provided the monthly fiscal report including revenue versus operations cost and year-to-date financial information up through September 2023. Actual revenue for September 2023 was \$359,462. Actual revenue with contributions for September 2023 was \$499,962. Year-to-date revenue to September 30, 2023 is \$3,657,806. Year-to-date revenue with sponsor contributions to September 30, 2023 is \$5,446,096. Year-to-date operations expenses to September 30, 2023 are \$3,717,671. Projected revenue with contributions for September 2023 was \$439,274. Actual expenses for September 2023 were \$414,821. Projected expenses for September 2023 were \$427,252. Capital expenses for September 2023 is \$5,285. Year-to-date capital to September 30, 2023 is \$272,931.

Additionally, Director Reis provided year-to-year comparisons and year-end projections. The 2022 budget vs. actuals revenue, O&M, and capital. For 2023, \$3,479,030 was budgeted for revenue and staff is projecting \$4,100,000 revenue which is \$650,000 higher than expected for 2023. 2023 budgeted O&M expenses is \$5,336,551 and staff is projecting expenses to be \$4,800,000. Additionally, the budgeted capital expenses were \$790,000 and projected capital is expected at \$570,000 with \$220,000 expected to be spent in 2024 for vehicle deliveries.

DIRECTOR'S REPORT

Director Reis provided an update regarding reservations, occupancy and cancellation for November 2023. Director Reis also provided an overview of 2023 noteworthy milestones which included storms and debris management, strategic plan adoption, collaboration

with elected officials Congressman Tom McClintock and Representative John Duarte, Capital Improvement Plan, annual fireworks show, and increase in marketing and social media exposure. Additionally, he provided an overview of 2023 capital projects which include the nifty lift, side-by-side utility vehicles, employee housing roofs, and roadwork. Director Reis also provided an overview of what to expect for 2024 which includes items from the Strategic Plan such as customer engagement survey and modernizing facilities with Wi-Fi and 50amp. It also includes getting started on items from the Capital Improvement Plan and the Visitor Center Project, as well as increased marketing and the annual fireworks show. Director Reis provided an update regarding challenges with the credit card processing fees, expecting implantation mid-January 2024. Additionally, Director Reis provided an overview of visitation from the heat map provided by Visit Tuolumne County, which shows areas of California from where DPRA visitors come utilizing cell phone GPS. The data shows there are a lot of repeat visitors, with over 200K unique visitors.

Director Reis provided an update effective December 12, 2023 for Don Pedro Water Storage.

The next scheduled meeting is January 11, 2024 which is a special meeting.

MATTERS TO THE GOOD OF THE AGENCY

Director Macedo opened for Matters to the Good of the Agency. Member of the public, Ross Swett noted he was expecting today's meeting to include the Suntex rate increases, but confirmed it was going to be January 11, 2024. He also noted customers received a notice from Suntex that the rates will be approved and Director Macedo noted rates have not been approved and they are still up for discussion. Director Reis noted the rate proposal is still on the website, DPRA staff is still going through customer feedback which is sent over to the Board of Control weekly. Member of the public inquired if the Board of Control is going to hold Suntex responsible for everything they are supposed to do. Director Macedo noted he thinks there is going to be a lot of good discussion next month.

ADJOURNMENT

Director Hannaford motioned to adjourn, Director Keating seconded and due to no further business, the Board adjourned at 11:03a.m.

Respectfully Submitted,

Ryan Reis

Secretary to Board of Control

Copies to: Messrs. Hannaford, Mazurkiewicz, Williams, Edwards
Messrs. Reimers, Macedo, Koehn
Messrs. Keating, Franco, Wenger