

**DON PEDRO RECREATION AGENCY  
BOARD OF CONTROL - DON PEDRO PROJECT  
APPROVED MINUTES  
August 18, 2023**

CALL TO ORDER: 10:01a.m.

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)  
Margaret Hannaford – City & County of San Francisco (CCSF)  
Janice Keating – Modesto Irrigation District (MID)

OTHERS PRESENT: Ryan Reis – DPRA, Department Manager  
Brannon Gomes – DPRA, Division Manager  
Jesse Franco – MID, BOC Alternate  
Jim McCoy – DPRA, Division Manager  
Kevin Kimbro – DPRA, Park Maintenance Supervisor  
Rebecca Dack – DPRA, Administrative Assistant  
Brooke Rohrer- General Manager, Suntex

**CALL TO ORDER**

Director Macedo called the meeting to order at 10:03am

**MOTION APPROVING CONSENT CALENDAR**

All matters listed hereunder will be acted upon by a single vote of the Board. There will be no individual discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate agenda item

1. Approval of minutes of the regular meeting of June 16, 2023, and special meetings of July 14, 2023 and August 10, 2023.

Copies are on file at Don Pedro Headquarters

Director Keating motioned to approve the consent calendar. Director Hannaford seconded the motion. Motion carries.

**DISCUSSION OF ANY ACTION ITEM REMOVED FROM THE CONSENT CALENDAR**

There were no items removed from the consent calendar. No discussion took place.

**SUNTEX UPDATE**

Suntex General Manager, Brooke Rohrer provided an update regarding Suntex operations, noting due to storm damage, they are continuing to make repairs to docks. There was discussion regarding high and low water, as well as noting the maintenance manager, Austen Goldstein, was promoted.

There was discussion regarding Gilman Cove lines, and the buoy balls in Buzzard and School House. Brooke noted they are working on setting up the lines. There was discussion regarding the Fleming attenuator and project prioritization. There was discussion regarding Moccasin's water, pump outs, electricity, and dock extension. Brooke also noted issues with the propane, gas pumps and the landline they are working to get fixed. There was also discussion regarding the A-line at Moccasin.

Brooke provided an update on new business, discussing dry storage garage doors at Blue Oaks, the permit request with the state for upper parking lot and the cul-de-sac, the head walk at Moccasin and noting completion of the ramp when water is lower. There was discussion regarding parking at Moccasin. Brooke also noted they will be reviewing current rates and may ask the Board for rate increases.

There was discussion regarding rates at both marinas. Director Keating requested a list of projects to be completed by the marina. There was also discussion regarding Suntex operations, the Concession Lease Agreement (CLA) and FERC requirements. There was discussion regarding communication between Suntex and DPRA. There was also discussion regarding overflow parking lot and stairs access.

**2024 DPRA DRAFT BUDGET WORKSHOP**

Director Reis provided an overview of the 2024 DPRA Draft Budget. There was also discussion regarding reserve funds and the Capital Improvement Plan (CIP)

Discussion regarding sponsor contributions and the Board noted they would like to see the total contributions reduced to \$3M to present at the next meeting.

### **FISCAL REPORT**

Brannon Gomes provided the monthly fiscal report including revenue versus operations cost and year-to-date financial information up through April 2023. Actual revenue for April 2023 was \$356,988. Actual revenue with contributions for April 2023 was \$504,151. Year-to-date revenue to April 30, 2023 is \$1,134,529. Year-to-date revenue with sponsor contributions to April 30, 2023 is \$1,705,543. Year-to-date operations expenses to April 30, 2023 are \$1,285,126. Projected revenue with contributions for April 2023 was \$460,104. Actual expenses for April 2023 were \$369,557. Projected expenses for April 2023 were \$435,463. Capital expenses for April 2023 is \$20,161. Year-to-date capital to April 30, 2023 is \$80,798.

There was discussion regarding presenting more recent financial information at Board meetings, as well as the reservation software. There was also discussion regarding Tuolumne County Visitor Bureau's new program regarding visitor tracking. Director Reis noted the average visitor spends about 6 hours in the park.

### **DIRECTOR'S REPORT**

Director Reis provided an update regarding reservations, occupancy and cancellation for July 2023. There was discussion regarding reservations and cancellation fees. There was discussion regarding 2023 Housing and Utility Vehicle capital projects. Director Reis made notification to the Board that DPRA would like to use savings from the utility vehicle to complete employee housing roof replacement.

Director Reis provided an update regarding the 50amp campground options. There was discussion regarding contractor and grant opportunities. Director Hannaford requested an alternative analysis report. There was discussion regarding trailers camping in tent sites.

Director Reis provided a debris removal update and an annual debris removal plan. There was discussion regarding FEMA reimbursement for debris removal. Director Reis and Director Macedo also provided an update regarding Congressman McClintock's site visit.

### **MATTERS TO THE GOOD OF THE AGENCY**

Director Macedo opened for Matters to the Good of the Agency. There was discussion regarding managing lake levels and not opening spillway. There was also discussion regarding the Suntex project tracker that was tied to requested rate increases from 2021. There was discussion regarding the "No-ski" and "no-wake" line at Moccasin, as well as the 5mph buoy line.

### **ADJOURNMENT**

Director Keating motioned to adjourn, Director Hannaford seconded and due to no further business, the Board adjourned at 11:37 a.m.

Respectfully Submitted,  
Ryan Reis  
Secretary to Board of Control

Copies to:       Messrs. Hannaford, Mazurkiewicz, Williams, Edwards  
                      Messrs. Fernandes, Reimers, Macedo, Koehn  
                      Messrs. Keating, Franco, Wenger