

**DON PEDRO RECREATION AGENCY  
BOARD OF CONTROL - DON PEDRO PROJECT  
DRAFT MINUTES  
FEBRUARY 17, 2023**

CALL TO ORDER: 10:05a.m.

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)  
Margaret Hannaford – City & County of San Francisco (CCSF)  
Janice Keating – Modesto Irrigation District (MID)

OTHERS PRESENT: Ryan Reis – DPRA, Department Manager  
Brannon Gomes – DPRA, Division Manager  
Jim McCoy – DPRA, Division Manager  
Kevin Kimbro – DPRA, Park Maintenance Supervisor  
Rebecca Dack – DPRA, Administrative Assistant  
Sara Lima – DPRA General Counsel

**CALL TO ORDER**

Director Macedo called the meeting to order at 10:00am

**MOTION APPROVING CONSENT CALENDAR**

All matters listed hereunder will be acted upon by a single vote of the Board. There will be no individual discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate agenda item.

1. Approval of minutes of the regular meeting of January 27, 2023. Copies are on file at Don Pedro Headquarters  
Motion to approve consent calendar made by Director Keating, seconded by Director Hannaford. Motion carries.

**DISCUSSION OF ANY ACTION ITEM REMOVED FROM THE CONSENT CALENDAR**

There were no items removed from the consent calendar. No discussion took place.

**FISCAL REPORT**

Brannon Gomes provided the monthly fiscal report including estimated current revenue versus current operations cost with comparison to initial budget projections and year-to-date financial information up through November 2022. Actual revenue for November 2022 was \$85,209, year-to-date revenue to November 2022 was \$3,355,874. Actual revenue with contributions for November 2022 was \$122,890 year-to-date revenue with contributions to November 2022 was \$5,691,220. Projected revenue with contributions for November 2022 was \$93,148. Actual expenses for November 2022 was \$339,733, year-to-date expenses to November 2022 was \$3,902,719. Projected expenses for November 2022 was \$295,259. Capital expenses for November 2022 is \$97,894, year-to-date capital to November 2022 is \$769,853.

**DIRECTOR'S REPORT**

Brannon Gomes provided an overview of the new fish eggs that will be delivered to the DPRA Headquarters to provide an educational opportunity for visitors. There was discussion regarding school visits and homeschool opportunities. They will be planted in the lake.

Director Reis provided an update regarding campsite occupancy and reservations made. In January 2023, 665 campsites were occupied, compared to 814 in January 2022. In January 2023, 1,094 reservations were made compared to 799 in January 2022.

Director Reis provided a debris update with a timeline for removal. He noted the RFP is anticipated to be sent out on February 17, 2023 with an expected start date of early April 2023. He also noted that Tuolumne County is still not a designated area to receive disaster assistance. There was discussion regarding opening Moccasin. There was also discussion regarding burn permits and air curtain burners.

Director Reis provided an operations update noting staff is beginning to prepare for the summer season. Director Reis noted recruitment efforts to attract employees for seasonal and permanent positions. He also provided a lake elevation update from the TID Hydrology Department. There was discussion water levels and snow run off.

There was discussion regarding the visitor center.

**MONTHLY CAMPING AMENDMENT *Action Item***

Director Reis discussed the rule amendment that took place on January 27, 2023. There was discussion regarding feedback and special accommodation. There was discussion regarding evictions and the Tuolumne County Sheriff’s Office. General Counsel, Sara Lima noted that TCSO has determined that this facility falls under RVPOL and as such unless following rules of RVPOL, occupants, tenants, and residents, they will not enforce the eviction process. She noted that once someone hits 30 days, it is very similar for any kind of tenant including background check, first and last month’s rent. There was discussion regarding prepaying and deposits. There was discussion regarding 48 hours vacancy requirement after a 14 days stay.

There was discussion regarding research of what other facilities are doing and staffing.

Director Keating motioned to revert camping policies to original format, and while working on a more permanent arrangement for long-term camping in summer or early fall with a deadline to be implemented by the end of the calendar year. Director Hannaford seconded motion. Motion carries.

**MARCH REGULAR MEETING *Action Item***

Director Reis presented for the Board consideration to cancel the March 17, 2023 regular meeting due to scheduling conflicts. He noted there is a Board of Control Special meeting scheduled for March 8, 2023. Director Hannaford motioned to approve the cancellation, Director Keating seconded. Motion carries.

**MATTERS TO THE GOOD OF THE AGENCY**

Director Macedo opened for Matters to the Good of the Agency. Director Keating noted there is a congressional representative very interested in water issues and wants to be involved in visiting locations and operations of other areas. General Counsel, Sara Lima, noted that depending on what is going to take place, it may need to be scheduled as a public meeting. There was discussion regarding the Suntex timelines for the Moccasin mooring lines. There was discussion regarding lake access at Moccasin Point launch ramp.

**ADJOURNMENT**

Director Hannaford motioned to adjourn, Director Keating seconded and due to no further business, the Board adjourned at 11:11 a.m.

Respectfully Submitted,

Ryan Reis  
Secretary to Board of Control

Copies to: Messrs. Hannaford, Mazurkiewicz, Williams, Edwards  
Messrs. Fernandes, Reimers, Macedo, Koehn  
Messrs. Franco, Wenger