

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
DRAFT MINUTES
DECEMBER 9, 2022**

CALL TO ORDER: 10:00a.m.

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)
Margaret Hannaford – City & County of San Francisco (CCSF)
Nick Blom – Modesto Irrigation District (MID)

OTHERS PRESENT: Gordon Enas – Modesto Irrigation District (MID)
Ryan Reis – DPRA, Department Manager
Brannon Gomes – DPRA, Division Manager
Jim McCoy – DPRA, Division Manager
Rebecca Dack – DPRA, Administrative Assistant
Sara Lima – DPRA General Counsel (via Zoom)
Brooke Rohrer- General Manager, Suntex
Vincenza Simo – Regional Director, Suntex

CALL TO ORDER

Director Macedo called the meeting to order at 10:00am

MOTION APPROVING CONSENT CALENDAR

All matters listed hereunder will be acted upon by a single vote of the Board. There will be no individual discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate agenda item.

1. Approval of minutes of the regular meeting of September 9, 2022 and special meeting of October 14, 2022. Copies are on file at Don Pedro Headquarters

Motion to approve consent calendar made by Director Hannaford, seconded by Director Blom. Motion carries.

DISCUSSION OF ANY ACTION ITEM REMOVED FROM THE CONSENT CALENDAR

There were no items removed from the consent calendar. No discussion took place.

FISCAL REPORT

Brannon Gomes provided the monthly fiscal report including estimated current revenue versus current operations cost with comparison to initial budget projections and year-to-date financial information up through September 2022. Actual revenue for September 2022 was \$237,350, year-to-date revenue to September 2022 was \$3,171,924. Actual revenue with contributions for September 2022 was \$402,092 year-to-date revenue with contributions to September 2022 was \$5,469,588. Projected revenue with contributions for September 2022 was \$407,239. Actual expenses for September 2022 was \$330,065, year-to-date expenses to September 2022 was \$3,258,648. Projected expenses for September 2022 was \$427,252. Capital expenses for September 2022 is \$96,504, year-to-date capital to September 2022 is \$425,090.

There was discussion regarding actuals and projections, as well as staffing challenges that contributed to expense savings.

DIRECTOR'S REPORT

Director Reis provided an update regarding reservations. 270 in November 2022 and 226 November 2021. YTD 12,610 in 2022 and 15,886 for 2021. There was discussion regarding occupancy reporting for future meetings and reports.

Director Reis provided an overview of 2022 in review which included the new Wilderness Area, employee accomplishments and promotions, and the Strategic Plan.

Director Reis also provided an overview of the 2022 capital projects, noting a few projects are still in progress and will not be completed by the end of 2022. There was discussion regarding supply chain challenges. He also provided an overview of what to expect for 2023 which included discussions regarding the 2023 budget approval, promotions, the strategic plan and the capital improvement plan. There was discussion regarding future budgets. There was discussion regarding reserve funds and revenue generating ideas. There was discussion regarding the Visitor Center Rebuild. Director Hannaford noted CCSF is willing to use some reserves for the Visitor Center and revenue generation. There was discussion regarding 50-amp service and Wi-Fi as well as a cost assessment for additional RV sites and consultants.

There was discussion regarding the MID Representative for the DPRA Board of Control to replace Director Gilman. It was noted that Janice Keating may take his place. MID attorneys noted there would be no conflict of interest with Ms. Keating

sitting on the DPRA Board of Control.

PROPOSED MONTHLY MEETINGS

Director Reis discussed proposing monthly meetings for more frequency and would like to set the dates each year. He noted that most meetings will be the 3rd Friday of each month. Director Hannaford motioned to approve, Director Blom seconded the motion. Motion carried for monthly regular meetings.

SUNTEX UPDATE

Suntex Regional Director, Vincenza Simo, introduced herself to the Board of Control. Suntex General Manager, Brooke Rohrer, provided an update regarding Suntex operations, noting they would be adding two new houseboats to their rental fleet from one of their sister marinas in January or February 2023. She also noted they would be replacing the motor repair shop, and provided an update regarding Moccasin Point Marina. She noted the mooring upgrade plans were submitted to DPRA and are working toward approval with third party engineers. There was discussion regarding the Fleming Marina pump out. There was also discussion regarding moving the marina. There was discussion regarding an abandoned boat. There was also discussion regarding rusted cables removal.

MATTERS TO THE GOOD OF THE AGENCY

Director Macedo opened for Matters to the Good of the Agency. Linda Swett requested the low water information from the TID Board Meetings at the DPRA monthly meetings. Director Macedo noted that information can be added for future monthly meetings.

ADJOURNMENT

Director Hannaford motioned to adjourn, Director Blom seconded and due to no further business, the Board adjourned at 10:56a.m.

Respectfully Submitted,

Ryan Reis
Secretary to Board of Control

Copies to: Messrs. Hannaford, Mazurkiewicz, Williams, Edwards
Messrs. Fernandes, Reimers, Macedo, Koehn
Messrs. Blom, Enas, Wenger