

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
DRAFT MINUTES
SEPTEMBER 9, 2022**

CALL TO ORDER: 10:00a.m.

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)
Margaret Hannaford – City & County of San Francisco (CCSF)
Stu Gilman – Modesto Irrigation District (MID)

OTHERS PRESENT: Gordon Enas – Modesto Irrigation District (MID) (via Zoom)
Ryan Reis – DPRA, Department Manager
Brannon Gomes – DPRA, Division Manager
Jim McCoy – DPRA, Division Manager
Rebecca Dack – DPRA, Administrative Assistant (via Zoom)
Sara Lima – DPRA General Counsel
Brooke Rohrer- General Manager, Suntex

CALL TO ORDER

Director Macedo called the meeting to order at 10:00am

MOTION APPROVING CONSENT CALENDAR

All matters listed hereunder will be acted upon by a single vote of the Board. There will be no individual discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate agenda item.

1. Approval of minutes of the regular meeting of June 10, 2022 and special meeting of August 19, 2022. Copies are on file at Don Pedro Headquarters

Motion to approve consent calendar made by Director Hannaford, seconded by Director Macedo. Motion carries.

DISCUSSION OF ANY ACTION ITEM REMOVED FROM THE CONSENT CALENDAR

There were no items removed from the consent calendar. No discussion took place.

TCSO BOATING DIVISION

Director Macedo provided an overview of the history of communication with Tuolumne County Sheriff's Office. Sergeant Cuellar, scheduled to present to the Board of Control, was not present.

2023 DPRA PROPOSED BUDGET

Director Reis provided an overview of the process for budget proposal and requested that the Board hold off on action for fees until the proposal was presented in full. Director Reis provided options for fee schedule including no changes to current rates and four additional options.

Director Reis provided an overview of the historical average revenue to show comparison of potential highs and lows. There was discussion regarding challenges with seasonal hiring and he presented options to convert some seasonal allocations to full-time, year-round staff. There was discussion regarding increased security at Blue Oaks, public relations and marketing.

Director Reis provided an overview of the capital expenses and noted staff is still working on the Capital Improvement Plan for which the report is pending for long term 20-year plan. Director Reis provided a recap of 2021 projected and actual revenue and a 2022 year-end projection.

Director Reis provided an overview of the 2023 projected revenue and sponsor contributions.

There was discussion regarding the various rate options and potential continued drought conditions. Director Macedo opened to public for discussion. There was discussion regarding electric vehicles and challenges due to supply chain issues. There was discussion regarding subsidies and district contributions. There was discussion regarding exposure for DPRA to get more usage to increase revenue.

It was determined that no action was needed by the Board if not going to change the rate. Director Hannaford motioned to approve the 2023 Agency Budget as presented using the current rate schedule with no increases or changes. Director Gilman seconded, motion carried.

DPRA SHOOTING RANGE

Director Reis notes he had discussions regarding potential new amenities with Director Gilman, which included a shooting range. There was discussion regarding focusing on current projects and potential research regarding a successful range. There was discussion regarding the Concession Lease Agreement (CLA). The Board provided direction to look into potential space for future amenities, but not to spread staff too thin and focus on current projects like the Strategic Plan.

DPRA VISITOR & EVENT CENTER

Reis provided an overview of the previous meeting and discussion on August 19, 2022. There was discussion regarding looking into working with a contractor instead an architect. There was discussion regarding the Trading Post location. There was discussion on the bidding process with TID Purchasing. There was discussion regarding permitting issues. There was direction from the Board to start discussions with contractors to see if cost can be reduced. There was discussion regarding pre-fab buildings.

DIRECTOR'S REPORT

Director Reis provided an update regarding reservations. 1,317 in August 2022 1,475 August 2021. YTD 11,380 in 2022 and 14,596 for 2021. Things are opening back up. New trailers and rvs bought last year.

Director Reis provided an update for operations and administration including a seasonal staff overview, he noted the Lagoon is scheduled to close September 12 for second phase of renovations, the fish cleaning station at Fleming Meadows replacement scheduled to start on September 12. There was discussion regarding how to charge for the lagoon separately.

FISCAL REPORT

Director Reis provided the monthly fiscal report including estimated current revenue versus current operations cost with comparison to initial budget projections and year-to-date financial information up through June 2022. Actual revenue for June 2022 was \$484,897, year-to-date revenue to June 2022 was \$1,995,669. Actual revenue with contributions for June 2022 was \$827,708 year-to-date revenue with contributions to June 2022 was \$3,277,306. Projected revenue with contributions for June 2022 was \$847,420. Actual expenses for June 2022 was \$396,353, year-to-date expenses to June 2022 was \$1,940,237. Projected expenses for June 2022 was \$451,167. Capital expenses for June 2022 is \$53,531, year-to-date capital to June 2022 is \$270,200.

MATTERS TO THE GOOD OF THE AGENCY

The new General Manager of Suntex, Brooke Rohrer was introduced. There was discussion regarding the dog policy.

Discussion regarding TCSO and the public is encouraged to attend the Tuolumne County Board meetings.

There was discussion regarding the CLA and Moccasin Point. There was discussion regarding the mooring lines. There was discussion of Suntex's communication with customers regarding projects. There was discussion regarding the engineering documents being sent to DPRA, which Brooke confirmed will be no later than next Friday, September 16, 2022. There was discussion regarding pump outs.

Director Gilman provided direction to Director Reis to provide a Suntex report regular basis regarding Suntex projects.

ADJOURNMENT

Director Hannaford motioned to adjourn, Director Macedo seconded and due to no further business, the Board adjourned at 11:35a.m.

Respectfully Submitted,

Ryan Reis
Secretary to Board of Control

Copies to: Messrs. Hannaford, Mazurkiewicz, Williams, Edwards
Messrs. Fernandes, Reimers, Macedo, Koehn
Messrs. Gilman, Enas, Wenger