

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
DRAFT MINUTES
October 14, 2022**

CALL TO ORDER: 10:00a.m.

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)
Margaret Hannaford – City & County of San Francisco (CCSF)
Stu Gilman – Modesto Irrigation District (MID)

OTHERS PRESENT: Ryan Reis – DPRA, Department Manager
Brandon Allen – Smart People, Inc., Master Facilitator
Rebecca Dack – DPRA, Administrative Assistant
Jim McCoy – DPRA, Division Manager
Brannon Gomes – DPRA, Division Manager
Kevin Kimbro – DPRA, Maintenance Supervisor
James Bergerson – DPRA, Chief Ranger
Jeremy Scharli – DPRA, Chief Ranger

CALL TO ORDER

Director Macedo called the meeting to order at 10:01a.m.

PUBLIC PARTICIPATION CONCERNING AGENDA ITEMS

Director Macedo opened the meeting for participation from the public. No public comment during this point in the meeting.

STRATEGIC PLAN WORKSHOP

Director Reis provided an overview of the strategic plan workshop and process. He reviewed results of the customer survey. There was discussion regarding process of distributing the customer survey. There was discussion regarding customers' desire for 50amp service and modernized facilities. There was discussion regarding cleanliness and sanitation. Brandon Allen reviewed who Don Pedro. Product leader, cheap and efficient and customized solution. Mr. Allen provided an overview of the process of developing the plan including customer and staff surveys, board meetings, individual board discussions, and staff meeting to review all data and build the recommendations. He also noted this is a living document, will revisit in the future. Four areas of recommendations of strategic goals: maintain modern facilities, strengthen our team, constantly engage customers, and drive transparency. There was discussion regarding staffing and recruitment. There was also discussion regarding employee training and development. There was discussion regarding Board of Control visibility and more Board exposure to DPRA.

There was discussion regarding fiscal savvy and responsibility and striving for revenue neutral. There was also discussion regarding the need for a long-term reserve policy. Another area discussed was simplifying the governance process. There was discussion regarding a long-term infrastructure maintenance plan and the status of the 20-year capital improvement plan. There was also discussion regarding the current 30-amp system and the ROI for 50 amp service. There was discussion regarding engaging customers. There was discussion regarding the need for public relations and bringing in new visitors. There was discussion regarding the Visitor Center and the staff provided their perspective for centralized business offices for customers and staff, educational and historical and a destination. There was also discussion for the need to be visible and available for customers. There was discussion regarding square footage and location. There was discussion about the customer feedback and no customer comments for an events center. Mr. Allen noted this meeting is to refine the recommendation from input from the Board of Control.

There was discussion regarding driving transparency and the communication process, which included proposing more frequent Board of Control meetings. Director Reis noted he will propose the 2023 Board Meeting Schedule to the December 2022 regular meeting. There was discussion regarding revenue meeting operating costs. There was also discussion regarding dump sites and sewer lift stations. There was discussion regarding the Tuolumne County Sheriff's Department and the difficulty with cooperation from them. There was discussion regarding security with other agencies. There was discussion regarding FERC obligations and including a copy the FERC requirements in the Strategic Plan. There was discussion regarding next steps with each of the Districts.

ADJOURNMENT

Director Hannaford motioned to adjourn, Director Gilman seconded and due to no further business, the Board adjourned at 11:55a.m.

Respectfully Submitted,

Ryan Reis
Secretary to Board of Control

Copies to: Messrs. Hannaford, Mazurkiewicz, Williams, Edwards
Messrs. Fernandes, Reimers, Macedo, Koehn
Messrs. Gilman, Enas, Wenger

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