



# DPRA BOARD OF CONTROL

## Monthly Report – February 2020

*Managing the resources while providing for recreational opportunities at the Don Pedro Recreation Agency*



**DON PEDRO RECREATION AGENCY**

Email: [dprc@tid.org](mailto:dprc@tid.org) Tel: (209) 852-2396  
Website: [www.donpedrolake.com](http://www.donpedrolake.com) La Grange, CA 95329

# FISCAL REPORT – DECEMBER 2019

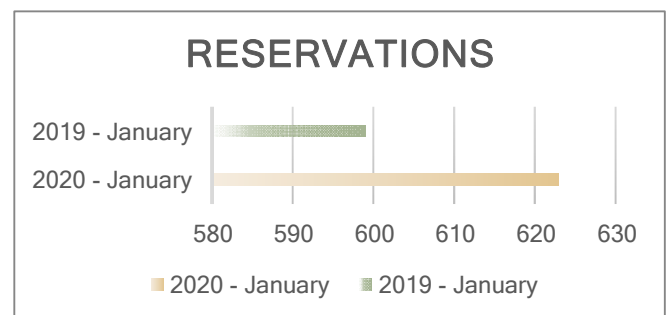
## Revenue

Due to the TID year-end audit process, the fiscal information for December 2019 has not been submitted to DPRA.

# DIRECTOR'S REPORT

## Campsite Reservations

- 623 new campsite reservations were made in January 2020, compared to 599 for January 2019.
- This is a 3.9% increase from January 2019



## Annual Houseboat Permit Renewal

- The Annual Houseboat Permits renewals are still being processed
  - To Date:
  - 239 have been processed
  - 17 are outstanding
- Delinquency Notices will be sent to houseboat owners who have not completed their 2020 Houseboat Permit renewal by March 1, 2020
- Delinquent houseboat permit renewals are subject to the Houseboat Non-Discount Renewal Fee of \$625 after January 31, 2020
- Fees and renewal documents must be received by February 29, 2020
- Renewals not received by February 29, 2020 will be assessed a \$275.00 non-compliance fine and the houseboat will be “Red-Tagged” prohibiting operation of the houseboat until fees and all Houseboat Permit Application requirements are met

## Administration

- **Recruitment and Staffing**
  - Park Maintenance Supervisor - interview scheduled for February 25
  - Ranger I - interviews held February 12 and 13
  - Park Maintenance I-II - test conducted February 7

## Administration (cont.)

- Seasonal Staff - interviews scheduled for February 18 and 19
  - Job fairs scheduled:
    - February 22 - Suntext Job Fair at the Trading Post
    - February 27 - Stanislaus State
    - April 3 - Columbia Community College
- **Training**
  - Jim McCoy attended Maintenance Training through NRPA (National Recreation and Park Association) January 25-31
  - Director Reis to attend Revenue Generation Workshop through NRPA March 14-20
  - Staff attending EPA Small Systems Drinking Water Webinar February 25
  - Ranger Gardner attending Fire Basic 32 training on March 22-27
  - Vanessa Torres, Customer Service Rep-Cashier, attended Social Media Training January 16-17
  - Ranger to attend PRAC Training (Park Rangers Association of California) March 1-6

## Operations

- **Online Sales for Annual Permits implemented January 23**
- **Fireworks 2020 prep to begin**
  - July 4<sup>th</sup> secured with PyroSpectaculars - year 8 of 9 year agreement
  - Staff met on February 11<sup>th</sup> to review timeline
- **Facility Preparation for 2020 Season:**
  - Weed spray program to being soon

## Capital projects

- **Fish Cleaning Stations**
  - Preparing documents for bid
- **Picnic Tables**
  - Requisition processed and awaiting delivery
- **Warehouse Renovation**
  - Meeting to be scheduled with TID Civil Eng. To review plans
- **Tug Boat Motor Replacement**
  - Bid for the motor has been awarded
  - Working with TID Fleet and Construction & Maintenance Transport tug to TID shop